

BY SPEED POST/ BY HAND

F. No. 49-2/MYAS/MDS/2017/4684-4748.
Government of India
Ministry of Youth Affairs & Sports
Department of Sports
Mission Directorate – Sports Development

Cafeteria Building,
Pragati Vihar Hostel,
CGO Complex, Lodhi Road,
New Delhi- 110003,
Dated: 17th November, 2017.

To

✓ Principal Secretary/ Secretary in charge of sports of States/UTs
Secretary of Sports Authority /Sports Council of States/UTs

Subject: Operational Guidelines on "Playfield Development" component of Khelo India – National Programme for Development of Sports Scheme.

Sir/Madam,

The undersigned is directed to state that the Khelo India – National Programme for Development of Sports Scheme has been circulated to all stakeholders vide this Ministry's letter No. 29-1/MYAS/MDS/2017 dated 16th October, 2017.

2. One of the twelve components of the Khelo India scheme is "Playfield Development". Operational Guidelines on "Playfield Development" are enclosed as Annexure for information and appropriate action.

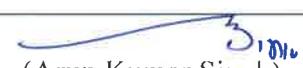
Yours faithfully,

Incl: As stated.


(Arun Kumar Singh)
Under Secretary to the Govt. of India
Tele No. (011) 24361823

Copy to (with enclosure) :

1. PS to MoS (I/C), YAS
2. PS to Secretary (Sports).
3. All Project Officers of Mission Directorate – Sports Development.


(Arun Kumar Singh)
Under Secretary to the Govt. of India



PLAYFIELD DEVELOPMENT

The revamped Khelo India – National Programme for Development of Sports has been approved by the Cabinet and e-published in Gazette of India on 14.10.2017. The Khelo India scheme consists of twelve verticals out of which “Playfield Development” is one. Para 1.3.1 of the Khelo India scheme circulated vide this Ministry’s letter No. 29-1/MYAS/MDSD/2017 dated 16th October, 2017 refers.

2. National Playing Fields Association of India (NPFAI) was registered as a Society under Registration Society of Acts 1860 on 24.02.2009. A copy of the Memorandum of Association (MoA) and Rules thereof are enclosed as annexure I. Under this scheme Rs. 50 lakh is being provided to States for creation of Playing Fields Association at State level as well as at District level. A few States have registered their Playing Fields Association and received the grant. A few States have created the Association only through an Executive order and not registered under the Registration of Societies Act. All those States /UTs which have not registered Playing Fields Association under registration of Societies Act may do so immediately so as to receive the grant of Rs. 50 lakh. The States and UTs may refer to the Memorandum of Association/Rules with regard to setting up State/District Playing Field Association. The funds may be utilized for the following purposes :-

- (i) to provide financial assistance to develop, manage, equip and maintain playing fields, playgrounds and open spaces which are meant for public use;
- (ii) to provide financial assistance to make playing fields, playgrounds, open spaces disabled friendly;
- (iii) to provide legal aid to save playing fields form being diverted/ converted for other uses;
- (iv) to undertake, hire or outsource activities for furthering the objectives of the Society;
- (v) to maintain a comprehensive data base of registered playfields;
- (vi) to support pilot projects at State level have also been added; and
- (vii) to do all other things which are incidental to the above objectives.

3. There will be an Executive Committee of National Playing Field Association for the purpose of recommendation of grants-in-aid based on the proposals received from the States/UTs as stated in para 2 above to States and UTs who have registered under the registration of Societies Act. The composition of the Executive Committee will be as under:

- | | |
|--|------------------|
| (i) Joint Secretary (Development), Department of Sports,
Ministry of Youth Affairs and Sports | Chairman |
| (ii) Director/Deputy Secretary (Sports/Scheme), MYAS | Member |
| (iii) Deputy Secretary (Finance), MYAS | Member |
| (iv) Director (Infra), Sports Authority of India | Member |
| (v) Under Secretary, MD-SD | Member Secretary |

4. Playfields may be developed by States / UTs at Gram Panchayat Level. The funding for this purpose may be met from out of Mahatma Gandhi National Rural Employment Guarantee Scheme (MGNREGA) under which development of playfields is an authorized item of expenditure. The States / UTs may like to draw financial resources either from State Govt. schemes or from any Central Govt. scheme. For Example, a Modern playground will have change rooms, drinking water facilities, bio-toilets etc. provision exists under the Swachh Bharat Mission of Govt. of India for construction of toilet facilities. Funds under that scheme may be utilized for construction of toilet facilities

in the playground premises. In this connection, this Ministry's letter No. 11-25/MYAS/MDS/2017 dated 04th September, 2017 refers (Annexure II).

5. Sports Authority of Andhra Pradesh in the new sports policy a provision has been made for developing playfields in every village by mobilizing funds from MGNREGA at the rate of Rs. 5.00 lakh per play field. It would be ideal for the States/UTs to replicate the provision made in the draft policy by the Govt. of Andhra Pradesh for developing a playfield in every village by mobilizing funds from MGNREGA at the rate of Rs. 5.00 lakh per play field. By utilizing the above funds from MGNREGA seven lakh playfields can be developed by covering each and every village in the country. A Performa has been devised for obtaining information from the States and UTs with regard to details of registration of State/District Playing Field Association, number of playfields develop under PYKKA, etc. (Annexure III)

6. An amount of Rs. 12 lakh per annum can be provided to each State/UT for meeting recurring expenditure on Playing Fields Association at State level and District level and also for maintenance of Playing Fields which are registered with the Playing Fields Association at District level.

7. All the playfields available at District level will be registered with the Playing Fields Association at District level. Play Fields Association at District level will be affiliated to that of at State level which in turn will stand affiliated to NPFAL. This arrangement is necessary in order to put in place a strong institutionalized mechanism for preserving, protecting, developing and promoting playfields. A National inventory of playfields and sports infrastructure will be prepared on a Geographic Information System (GIS) platform for their optimum utilization.

8. **Assets directory and mapping guidelines for sports infrastructure**

Asset Directory is the compilation of different type of assets/resources available in different parts of the country which are created/being created under various schemes of Government of India, States and Communities by themselves to facilitate the local population. The mapping guidelines are the steps by which citizens and PRIs can map/geo-locate the available assets in an area using mobile or web applications along with their associated attributes.

The assets directory in case of Sports is made on community based and at village, block, district and state levels in relation to existing sports infrastructure/sports facilities and playfields, parks, playgrounds available in the country. The classification of assets can be divided into following categories viz. schools (primary, middle, secondary, senior secondary schools, sports schools other schools etc. In case of colleges/universities this can be categorized as universities, colleges and other institutions of higher education.

In case of various schools (Government, Public and Private) the sports facilities available such as playgrounds/playfields with sports disciplines played, PT teachers/coaches, facility of change room, wash room, drinking water and the number of students studying in the schools utilizing the above facilities.

In case of Universities and Colleges (both Govt., Public and Private) the sports infrastructure/sports facilities available such as playgrounds/playfields with sports disciplines played, coaches, facility of change room, wash room, drinking water and the number of students studying in the colleges utilizing the above facilities.

9. Mapping of sports infrastructure

9.1. All the playfields developed under erstwhile PYKKA scheme or otherwise at village and block levels in the States will be mapped by Geographic Information System (GIS) for dissemination of information about them and ensure their optimum utilisation.

9.2. The above task of mapping of playfields will be undertaken by the District level Playing Field Association through the State Govt. Where the geo-tagging of schools have been done by the MHRD through their schools by District Information on Education System (DIES) software the information relating to sports facilities in the village and block Panchayats will be expanded to include data about type of sports facilities available, availability of physical education teacher and utilization base and pattern.

9.3. Similar exercise will be conducted in District and States levels through State Govt. about existing sports infrastructure facilities playfields/parks including value added services etc. in the various educational institutions such as schools, colleges, universities and other institutions by the State Playing fields Association. As stated in para 9.2. above where the geo-tagging of schools have been done by the MHRD through their schools by District Information on Education System (DIES) software the information relating to sports facilities in the village and block Panchayats will be expanded to include data about type of sports facilities available, availability of physical education teacher and utilization base and pattern.

9.4. Performa for mapping of sports infrastructure at village, block, district and state level has been devised and is attached as an annexure IV.

9.5. All the data so collected its authentication and management will be done by the respective District and State Playing Fields Associations.

9.6. Wherever it is not possible the concerned Associations it may outsource it by hiring an IT survey/consultancy services following a transparent process/procedures and in consonance with the General Financial Rules, 2017.

9.7. Suitable financial assistance will be provided by the Ministry of Youth Affairs and Sports based on the proposal received from the District and National Playing Field Association through the State Govt. as per norms finalised by Department of Sports, Ministry of Youth Affairs and Sports (MYAS) for Geo-tagging/mapping of data by the District and State Playing fields Associations. For this purpose suitable mechanism will be evolved by forming a Committee comprising of representative from Department of Sports of the Central Government/State Government/ State/District Playing Field Association.

9.8. All the data relating to sports facilities/infrastructure, playfields, and parks will be put on public domain at the separate website to be created by the Department of Sports. The data so loaded on the website will be updated as when new sports facilities are created.

9.9. The data at the National level will be managed by Department of Sports, Mission Directorate Sports Development by hiring a person/agency who have knowledge of mapping of sports infrastructure.

9.10. As a pilot project mapping of sports infrastructure data including playfields parks in the NCT of Delhi will be undertaken through an Application developed by NIC. Assistance of Sports Authority of India, DDA, NDMC, all the three Municipal Corporations, Directorate of Education of NCT of Delhi, Universities/colleges, Cantonment Board. The data collected during CWG-2010 by the Sports Authority of India may also utilized.

9.11. Technical inputs and modalities of implementation of the project assistance of NIC will be taken for conducting the above task.



CERTIFICATION OF REGISTRATION

UNDER SOCIETIES REGISTRATION ACT XXI OF 1860

Registration No. SI 64857/2009

I hereby certify that National Playing
Fields Association of India (NPF AI)

Located at Shastri Bhawan, Dr. Rajendra
Prasad Road, New Delhi-110 001.

_____ has been registered* under
SOCIETIES REGISTRATION ACT OF 1860.

Given under my hand at Delhi on this 24 day of
Feb. Two Thousand Nine.

Fee of Rs. 50/- Paid

(M.P. Sharma)

**REGISTRAR OF SOCIETIES
GOVT. OF NCT OF DELHI
DELHI**



Registrar of Societies
Delhi

* This document certifies registration under the Society Registration Act, 1860. However, any Govt. department or any other association/person may kindly make necessary verification (on their own) of the assets and liabilities of the society before entering into any contract/assignment with them.

NATIONAL PLAYING FIELDS ASSOCIATION
OF INDIA

MEMORANDUM OF ASSOCIATION
FEBRUARY 2009

**MEMORANDUM OF ASSOCIATION
OF
NATIONAL PLAYING FIELDS ASSOCIATION
OF INDIA**

1. **NAME OF THE SOCIETY:** NATIONAL PLAYING FIELDS ASSOCIATION OF INDIA.
2. **REGISTERED OFFICE:** The office of the Society shall remain in the National Capital Territory of Delhi, which is, at present, located at Shastri Bhawan, Dr. Rajendra Prasad Road,
New Delhi 110001.
3. **DEFINITION CLAUSE:** "SOCIETY" means NATIONAL PLAYING FIELDS ASSOCIATION OF INDIA.
4. **AIMS AND OBJECTS OF THE SOCIETY:** The aims and objects for which the Society is established are as under:

OBJECTS

- (1) To protect, promote, preserve, develop and improve playing fields, playgrounds, play pitches, parks, open spaces and other facilities for play, sports, exercise and physical recreation, for the use and benefit of all, across gender, across communities and across all age groups, and for those who by reason of their special physical needs or social and economic circumstances have greater need of such facilities, with the overall objective of promoting health for all and improving their quality of life.
- (2) In furtherance of the abovementioned object the Society will:
 - a) Contribute towards evolving a **national policy** on playing *fields*, playgrounds, play pitches, parks, open spaces and other facilities for play, sports exercise and physical recreation, which recognises the need, utility and value of these facilities in promoting a healthy lifestyle, social inclusiveness, and love for sports and games among one and all.
 - b) **Take up** with Government, at central, state and local level to provide necessary legislative backing to both protect and ensure adequate availability of and free public access to play spaces and open spaces for the purposes of sports, games, exercise and physical recreation.
 - c) **Create public awareness about the multiple benefits sports and physical fitness** offer towards both individual and social development and the value of playing fields in deriving those benefits, with a view to creating a sense of wellbeing, and a strong sports culture.
 - d) **Mobilise support** from general public, sports bodies, government, public sector, private sector (particularly large corporate houses), intelligentsia, media and others to build **national** opinion in favour of the objects outlined above.
 - e) Undertake a national campaign to **prevent public play spaces** and other open spaces used for play and physical recreation purposes, **from being** diverted to other **uses** or converted for other purposes, through appropriate administrative and legal measures.

- f) **To encourage the establishment of State and District level associations** for this purpose with necessary provision for affiliation to the Society at the national level.
- g) Carry out research studies and surveys to ascertain the needs and requirements of people for play spaces and open spaces and disseminate the information to those responsible for planning and making available such facilities for public use.
- h) Develop basic principles, standards and norms for the provision of the play spaces and open spaces in rural areas, towns and cities, which should be adopted by the competent agencies/authorities responsible for spatial planning.
- i) **Prescribe** norms for relevant approving authorities for properly factoring the requirement of play spaces and open spaces while undertaking/approving the development projects by public/private entities.
- j) **Promote** the concept of **compulsory compensatory playing field/open space development** where existing public playing fields/open spaces are lost on account of private or public projects.
- k) **Register online play spaces and open spaces** which seek its assistance by the way of moral support, financial assistance, legal aid, or any other form of support meeting the core objectives – of protecting, promoting, preserving, developing, or improving the availability of or public access to play spaces and open spaces for the purpose of sports, games, exercise or physical recreation.
- l) Provide financial and other assistance for protecting, promoting, preserving, developing, or improving the availability of or public access to play spaces and open spaces for the purpose of sports, games, exercise or physical recreation.
- m) **Support** Government, at central, state and local level, to develop and **implement schemes** that further the above mentioned objectives.
- n) **Provide technical advice and information** to Government, local authorities and other stakeholders on the creation, maintenance and development of play spaces and open spaces.
- o) **Engage National Sports Federations and other sports promotion bodies** to promote through their state, district and club level affiliates, sports and physical activities at the grassroots level.
- p) **Enter into bilateral and international cooperation** to further the basic objectives of the Society.
- q) To accept or collect funds through grants, donations, sponsorship, subsidy, aid, etc from Central and State Governments, Public/Private Sectors, Non- Governmental Organizations, general public, high net worth individuals, International Organizations etc. either in cash or cheque or in kind for furtherance of the aims and objectives of the Society.
- r) **To acquire**, hold, manage, hire, mortgage, lease, exchange, transfer, sell dispose off part **or all properties**, moveable and immovable, to secure the objectives of the Society.
- s) **To perform** all things as are incidental or conducive to the attainment of the above objects or any of them which may be conveniently done along with or as subsidiary to the objects.
- t) To facilitate, associate or co-operate with any other society or association having same or similar objectives and aims in such manner and to such extent as may be desirable or possible.
- u) **On winding up or** dissolution of the Society, after clearing of its debts and liabilities any profit remaining with the Society will be deposited with the Government of India, as determined by the Governing Body.

3. **NO PROPRIETARY RIGHTS IN MEMBERS:** All the income and properties of the Society shall be utilised and applied solely towards achieving its aims and objectives as set forth in the Memorandum of Association and no profit thereof shall be paid or transferred directly or indirectly by way of dividend, bonus, or in any other manner whatsoever by way of profit to the present or previous members of the Society or to any person claiming through anyone or more of present and previous members of the Society. No member of the Society shall have any personal claim on the funds or properties of the Society.

- i) Nothing stated above shall prevent payment in good faith of reasonable and proper remuneration to any officer or staff engaged by the Society in return of services rendered to the Society.
- ii) Further, nothing stated above shall prevent the Society from outsourcing of goods and services on payment basis following an open and transparent procedure.
- iii) Any member of the Society who is directly or indirectly interested in any contract or any other business of the Society shall declare accordingly beforehand and abstain from participating in any manner in the decision making process in those matters.

5. **GOVERNING BODY:** - The names, addresses, occupations and designations of the present members of the Governing Body to whom the management and affairs of the Society are entrusted as required under section 2 of the Societies Registration Act of 1860 (Punjab Amendment Act, 1957) as extended to the NCT of Delhi are as follows:

S I. No.	Name	Address	Occupation	Designation in the Society
1.	Dr. M.S. Gill	Room No. 401, C Wing, Shastri Bhawan, New Delhi	Minister of State for Youth Affairs and Sports	Chairperson
2.	Sh. Sudhir Nath	Room No. 102, C Wing, Shastri Bhawan, New Delhi	Secretary (Sports) Ministry of Youth Affairs and Sports	Vice Chairperson
3.	Smt. Sindhushree Khullar	Room No. 1, C Wing, Shastri Bhawan, New Delhi	Secretary (Youth Affairs) Ministry of Youth Affairs and Sports	Ex-officio Member
4.	Sh. Sayan Chatterjee	IGI Stadium, Sports Authority of India	Director General SAI	Ex-officio Member
5.	Sh. Injeti Srinivas	Room No. 504, B Wing, Shastri Bhawan, New Delhi	Joint Secretary (Sports) Ministry of Youth Affairs and Sports	Ex-officio Member
6.	Sh. Sanjeev Mittal	Room No. 337, A Wing, Shastri Bhawan, New Delhi	Financial Adviser, Ministry of Youth Affairs & Sports	Ex-officio Member

S I. No.	Name	Address	Occupation	Designation in the Society
7.	Smt. Deepika Kachhal	Room No. 517, C Wing, Shastri Bhawan, New Delhi	Director (Sports) Ministry of Youth Affairs & Sports	Ex-officio Member Secretary
8-10.	Three Representatives of State Governments			Ex-officio Members
11-12	One Representative each from Ministry of Urban Development and Ministry of Rural Development			Ex-officio Members
13.	Shri Suresh Kalmadi	President, Indian Olympic IOA Bhawan, Qutub Institutional Area, New Delhi – 110003	Member of Parliament and Sports Administrator	Ex-officio Member
14.	Prof. Dayanand Dangaonkar	AIU House, 16 Comrade Indrajeet Gupta Marg, New Delhi – 110002	Secretary General Association of Indian Universities	Ex-officio Member
1519	Five Eminent Persons			
	Sh. F.S. Nariman	F 21-22, Hauz Khas Enclave, New Delhi	Eminent Lawyer	Nominated Member
	Air Marshal Denzil Keelor	E-26, Lower Ground Floor, Lajpat Nagar-III, New Delhi – 110024	President, Special Olympic Bharat	Nominated Member
	Shri M.N. Buch	B-1/403, PWO Housing Complex, Sector – 43, Gurgaon – 122002	Retired Civil Servant & Town Planning Expert	Nominated Member
	Shri Gurdev Singh Brar	128, Sector-35, Chandigarh	Educationist	Nominated Member

S I. No.	Name	Address	Occupation	Designation in the Society
	Shri S. Ramabhadran	Venmanakkal House, Vakkom PO Trivandrum-695308	Physical Education Expert	Nominated Member
20-24	Four Sports Administrators / Eminent Sports Persons			
	Cdr. Nandy Singh	C-527, Defence Colony, New Delhi – 110024	Hockey Player	Nominated Member
	Sh Bishen Singh Bedi	Bedisam, Cricket Adobe, Jonapur, Mehrauli, New Delhi – 110030	Cricketer	Nominated Member
	Smt P.T. Usha	Ushas, Payyoli, Calicut, Kerala – 673522	Athlete	Nominated Member
	Sh Baichung Bhutia	1-D-1, Loch's Tower, Hiland Park, Chak Garia, Kolkata – 700094	Footballer	Nominated Member
	Smt. Indu Puri	A-981, SFS Flat, Saket, New Delhi – 110017	Table Tennis player	Nominated Member

6. **DESIROUS PERSONS:** We, the undersigned, are desirous of forming a Society namely "NATIONAL PLAYING FIELDS ASSOCIATION OF INDIA" under the Societies Registration Act, XXI of 1860 (Punjab Amendment Act, 1975) as extended to the Union Territory of Delhi in pursuance of this Memorandum of Society.

S I. No.	Name	Address	Occupation	Designation in the Society	Signature
1.	Dr. M.S. Gill	Room No. 401, C Wing, Shastri Bhawan, New Delhi	Minister of State for Youth Affairs and Sports	Ex-officio Chairperson	
2.	Sh. Sudhir Nath	Room No. 102, C Wing, Shastri Bhawan, New Delhi	Secretary (Sports) Ministry of Youth Affairs and Sports	Ex-officio Vice Chairperson	
3.	Sh F.S. Nariman	F 21-22, Hauz Khas Enclave, New Delhi	Eminent Lawyer	Nominated Member	
4.	Cdr. Nandi Singh	C-527, Defence Colony, New Delhi 110024	Eminent Hockey player	Nominated Member	
5.	Sh B. S. Bedi	Bedisam, Cricket Abode, Jonapur, Mehrauli, New Delhi 110030	Eminent Cricketer	Nominated Member	
6.	Smt P T Usha	Ushas Payyoli, Calicut, Kerala 673522	Eminent Athlete	Nominated Member	
7.	Sh Baichung Bhutia	1-D-1, Loch's Tower, Hilland Park, Chak Garia, Kolkata 700094	Eminent Footballer	Nominated Member	
8.	Smt. Indu Puri	A-981, SFS Flat, Saket New Delhi 110017	Eminent Table Tennis player	Nominated Member	

9.	Sh. Injeti Srinivas	Room No. 504, B Wing, Shastri Bhawan, New Delhi	Joint Secretary (Sports) Ministry of Youth Affairs & Sports	Ex-officio Member & Chief Executive Officer	
10.	Smt. Deepika Kachhal	Room No. 517, C Wing, Shastri Bhawan, New Delhi	Director (Sports) Ministry of Youth Affairs & Sports	Ex-officio Member & Member Secretary	

RULES AND REGULATIONS OF NATIONAL PLAYING FIELDS ASSOCIATION OF INDIA

NATIONAL PLAYING FIELDS ASSOCIATION OF INDIA hereinafter referred to as the Society shall be governed by its Memorandum of Association and these Rules and Regulations.

1. **Application of Acts :** All the provisions of the Societies Registration Act, 1860 (XXI of 1860) (Punjab Amendment Act, 1957) as extended to National Capital Territory of Delhi will apply to this Society.
2. **Definitions :** In these Rules and Regulations unless there be something in the subject or context inconsistent therewith.
 - i) The Society means "National Playing Fields Association of India".
 - ii) The "Member" means the person, having been admitted to membership according to the Rules and Regulations of the Society.
 - iii) "Office Bearer" includes the Chairperson, Vice Chairperson, Chief Executive Officer and Member Secretary.
 - iv) "Chairperson" means the Chairperson of the Society.
 - v) "Vice Chairperson" means the Vice Chairperson of the Society
 - vi) "Chief Executive Officer" means the Chief Executive Officer of the Society.
 - vii) "Member Secretary" means the Member Secretary of the Society.
 - viii) "Rules and Regulations" means the Rules and Regulations of the Society as in force from time to time.
 - ix) Words importing the singular number include the plural number and vice versa.
 - x) Words importing the masculine gender also include the feminine gender.

3. MEMBERSHIP:

I. The Society shall have the following members :-

- i) Union Minister of Youth Affairs and Sports - Ex officio Chairperson.
- ii) Secretary (Sports) Ministry of Youth Affairs and Sports (MYAS) - Ex Officio Vice Chairperson
- iii) Secretary (Youth Affairs) MYAS- Ex Officio Member.
- iv) Joint Secretary (Sports) MYAS-Ex Officio Member and Chief Executive Officer (CEO)
- v) Director General, Sports Authority of India - Ex Officio Member
- vi) Financial Advisor, MYAS - Ex Officio Member
- vii) Director (Sports) MYAS- Ex Officio Member & Member Secretary

- viii) Six representatives from State Governments - Ex-officio Members
- ix) President, Indian Olympic Association - Ex Officio Member
- x) Secretary General, Association of Indian Universities - Ex- Officio Member
- xi) Joint Secretary, Ministry of Urban Development - Ex-officio Member
- xii) Joint Secretary, Ministry of Rural Development - Ex-officio Member
- xiii) Nine eminent persons to be nominated by the Chairperson- Nominated Members
- xiv) Six Sports Administrators/ Eminent Sportspersons to be nominated by the Chairperson - Nominated Members

II. The Society shall consist of not less than nine members. The duration of membership for a nominated member is three years from his/ her nomination unless re-nominated at the end of the period.

III. No membership fees shall be charged from the members.

IV Any nominated member may resign from his or her membership of the Society by giving seven days notice in writing of his or her intention to do so, addressed to the Chairperson of the Society.

V The Society will maintain at its Registered Office a register of its members and shall enter therein, within 15 days, after admission of members or association of his/her membership the following particulars:-

1. Name and address of the members
2. Date on which member was admitted.
3. The date on which a member ceased to be a member.

VI A member shall cease to be the member of the Society,

- i) if he/she resigns from the membership by giving notice in writing to the Society,
- ii) if he/ she is expelled from the membership of the Society under the Rules and Regulation of the Society.

4. EXPULSION:- The Governing Body of the Society may expel any member from the Society on the following grounds:

- i) if the member works against the aims and objects of the Society; and
- ii) if the member fails to attend three meetings of general body continuously without intimation.

A show cause notice with two weeks time to give reply will be served before any expulsion or termination against any member of the Society is initiated,

5. APPEAL:- All the appeals in case of expulsion of any member shall be preferred to the Governing Body of the Society. The decision of the Governing Body shall be final. The reason for rejection shall be communicated to the member concerned.

6. RIGHTS AND PRIVILEGES OF THE MEMBER:- Every member shall have the right to participate in the General Body meetings and shall be entitled to inspect the records of the Society with prior approval of the Governing Body. Besides this, he/she shall have the right to vote in the meetings of the Society. Every member shall be entitled to participate in the meetings, functions and get together programmes of the Society.

7. POWERS OF THE GOVERNING BODY

a) The Chairperson of the Governing Body may co-opt or invite, from time to time, additional members from the Society as may be necessary, for the purpose of a meeting provided that the total number of members so co-opted or invited shall not exceed five.

b) The Governing Body shall generally pursue and carry out the objects of the Society as set forth in the Memorandum of its Association and in doing so, shall follow and implement the policy directions and guidelines laid down by the Government of India.

c) The Governing Body shall exercise all administrative and financial powers of the Society, including those vested in or conferred on it by or under any statute subject nevertheless in respect of expenditure of such limitations as the Government of India may, from time to time, impose.

d) In particular and without prejudice to the generality of the foregoing provisions, the Governing Body shall have the powers, subject to the provisions of these Rules and Bye-laws framed hereunder to:-

i) Accept and collect donations, grants, gifts and to undertake management of any endowment or trust fund and to make donations, grants and gifts for the purpose of the Society;

ii) Accept and receive in any manner whatsoever, any cash or immovable or moveable property either unconditionally or subject to any special trusts created by any particular donor in furtherance of any one or more of the objects of the Society;

iii) Enter into arrangements with the Government of India and through the Government with foreign and international agencies and organizations, the State Governments and other bodies or organizations for the furtherance of the objects of the Society;

iv) Appoint all staff as may be needed for the Society on such terms and conditions as may be deemed fit and proper subject further to such terms and conditions as the Government of India, may if it so desires, prescribe from time to time;

v) The posts under the Society and the scales of pay to which the holders of the said posts shall be respectively entitled shall be subject to such orders as may be issued by the Society with the prior approval of the Central Government from time to time;

vi) Determine the proportion of total monies at its disposal which shall be applied for the objects of the Society in a particular year;

vii) Finalize the annual and supplementary budget estimates with such modifications as may be deemed necessary;

viii) Prepare the Annual Report of Accounts of the Society for presentation together with the Audit Report thereon, at the Annual General Meeting of the Society;

ix) Subject to the approval of the Government of India make and from time to time amend and repeal such rules and bye-laws as may be necessary for administering and regulating the affairs of the Society; and

X) Delegate such administrative, financial and other powers to the Chief Executive Officer (CEO), the Member Secretary and any other officer of the Society as it may consider necessary and proper.

8. GENERAL BODY MEETING

- i.) The Society shall, in each year, hold a General Body Meeting of the members as its Annual General Meeting. The first general meeting shall be held within 180 days after the date of the Registration of the Society, and subsequent annual general meeting shall be held in the month of March of each succeeding year. The Society may, in addition, hold General Meetings other than annual meeting and the said other meetings shall be called extraordinary general meetings. The extraordinary general meetings of the Society may be called by chairperson or by a resolution passed by the Governing Body.
- ii.) The Chairperson shall summon the general body meetings by notice in writing to members sent 14 days before the date of meetings. The Chairperson shall decide the date of meetings, its location and also fix the agenda and preside over the meeting.
- iii.) The Chairperson can call an extraordinary General Body Meetings at a short notice in case of urgency.
- iv.) The quorum of the Annual General Meeting and the Extraordinary Meeting shall be one third of the total membership.
- v.) If within half an hour from the time appointed for holding a meeting the quorum is not present, the meeting shall stand adjourned to the same day in the next week, at the same time and place or as the Chairperson of the meeting may determine.
- vi.) If at the adjourned meeting, a quorum is not present within half an hour from the time appointed for holding the meeting the members present shall be the quorum.
- vii.) In the absence of the Chairperson the meeting shall be chaired by the Vice Chairperson who shall be deemed to be Chairperson of that meeting.
- viii.) All questions coming up before the meeting shall be decided by consensus, failing which by a majority of votes of the Members present and in the case of equality of votes, the person presiding over the meeting shall have a second or casting vote.
- ix.) The Chairperson shall have full authority to conduct the meeting, including the authority to decide the admissibility of any question, expunging any remarks, directing the conclusion of debate and putting any motion to vote. The Chairperson's decision would be final.

9. MEETING OF GOVERNING BODY

The meeting of the Governing Body shall be held once in every quarter of the year and the quorum shall be one third. The notice period of Governing Body meeting shall be 14 days. An emergency meeting of the Governing Body may also be summoned on the written request of $3/5^{th}$ members with ten days prior notice for such meetings.

10. OFFICE BEARERS AND THEIR DUTIES:

i) CHAIRPERSON

- a. Chairperson shall preside over the meetings of the Society. He shall also preside over the meetings of Governing Body and exercise general supervision over Society.
 - b. In case of equality, of votes in any meeting he/ she shall tender his / her casting vote.
- ii) **VICE CHAIRPERSON:** In the absence of the chairperson, he/she will carry out the functions entrusted to the chairperson.

iii) CHIEF EXECUTIVE OFFICER:

- (a) The Chief Executive Officer of the Society would be Ex-officio, the Joint Secretary (Sports), Department of Sports, Ministry of Youth Affairs & Sports, Government of India
- (b) The Governing Body may entrust to and confer upon the Chief Executive Officer any of the power exercisable by it upon such terms and conditions and with such restrictions, as they may deem fit and either collaterally with or to the exclusion of their own power and may from time to time, revoke, withdraw or alter or vary all or any of such powers.
- (c) The Chief Executive Officer shall have the right to delegate any of the powers to such managers, agents or other persons as he may deem fit and at his discretion may revoke such powers.
- (d) The Chief Executive Officer shall have power of general direction, management, superintendence of the affairs of the Society with full power to do all such acts in a manner deemed necessary, proper and expedient for carrying on the affairs of the Society and to make and sign all such contracts/ papers/ documents that shall be necessary, proper or expedient for the authority and directions of the Society except only such of those prohibited by Act or expressly directed to be exercised by the Governing Body.
- (e) To receive, to have custody and to expend the funds of the Society and to manage the property of the Society.
- (f) To invest and deal with any funds of the Society in or upon such securities as the Society may deem fit and from time to time transpose any investments;
- (g) Make, draw, accept, endorse and negotiate respectively promissory notes, bills, cheques or other negotiable instruments;
- (h) To keep necessary cash in hand and to deposit excess funds from time to time in the Bank Account
- (j) To pass the necessary expenditure to meet the day to day requirements of the Society.
- (j) To sue and to defend all legal proceedings on behalf of the Society.
- (k) To take all such legal steps which may appear beneficial for the smooth and better management of the Society.
- (l) To appoint, terminate and fix duties of staff for necessary smooth running of the Society.

iv) MEMBER SECRETARY

- a. He/ she shall represent the Society in all public and private offices.
- b. He/she shall keep all type of records of the Society including the register of the members containing therein the names, addresses and other brief particulars.
- c. He/ she shall undertake all type of correspondence on behalf of the Society and shall have the right of signing any document related to such activities.
- d. He/ she shall convene the meetings of General Body and Governing Body
- e. He/she shall also inform every member regarding time, date and place of the meeting through a written notice and shall keep minutes of all such meetings
- f. He/she shall take steps for implementation of the decision taken up at General! Governing Body meetings of the Society.
- g. He/she shall be responsible for keeping and maintenance of true and correct accounts of the Society funds
- h. He/she shall exercise such powers and execute such other functions as may be assigned by the Governing Body

11. SUB COMMITTEE :-

The Chairperson in consultation with the Governing Body may appoint and dissolve Committees and Sub-Committees consisting of persons who may or may not be members of the Governing Body or employees of the Society, for the purposes of the Society;

12. The Society shall create a FUND for furtherance of its objectives. The Ministry of Youth Affairs & Sports will provide a one-time seed capital of Rs. 50 lakh for the purpose. The Society shall further accept grants and contributions from the Central Government and State Governments, Public/ Private Sector, Non-Governmental Organisations, general public, high net worth individuals, International Organisations etc. either in cash or cheque or in kind.

13. OBJECTIVE OF THE FUND

The Fund shall be utilized for the following objectives:

- (i) to provide financial assistance to develop, manage, equip and maintain playing fields, playgrounds and open spaces which are meant for public use;
- (ii) to provide financial assistance to make playing fields, playgrounds, open spaces disabled friendly;
- (iii) to provide legal aid to save playing fields from being diverted/ converted for other uses;
- (iv) to undertake, hire or outsource activities for furthering the objectives of the Society;
- (v) to do all other things which are incidental to the above objectives.

14. PROCEDURE FOR GRANT OF ASSISTANCE

APPLICATION TO THE SOCIETY

- i) An application for financial assistance from the Society shall be addressed to the Member-Secretary.
- ii) All applications for financial assistance from the Society shall be considered and disposed of by the Governing Body and where the Governing Body is not meeting in near future for any reasons, the applications so received may be considered and disposed of even by circulation, by a Committee consisting of the Chairperson and two other members of the Committee to be nominated by the Chairperson of the Committee.
- iii) In cases of urgency, the Chairperson of the Committee may consider and dispose of such an application.
- iv) Power to stop grant: the Chairperson may, if he/she thinks it necessary to do so and for reasons to be recorded in writing, withhold or reduce any undisbursed grant, whether of a recurring or a non-recurring nature

15. BANK ACCOUNT

- i) The** Society shall maintain its account with Nationalized Banks in the name of the Society. The Chief Executive Officer will decide the operation of the bank account(s).
- ii) The** monies with the Society that are not required to be used immediately for the objects of the Society, may be invested in any one or more of the modes of investment for the time being authorized by law for the investment of the trust monies as may be determined by the Chief Executive Officer.

16. WITHDRAWAL OF FUNDS

Any withdrawal of funds from the accounts of the Society shall be regulated in the manner to be determined by the Governing Body. Such withdrawal shall be made by cheques! requisitions (as the case may be) signed by the Member-Secretary in the case of an amount not exceeding Rs. 5,000/- and signed duly by the Chief Executive Officer and Member-Secretary in all other cases.

17. FINANCIAL YEAR

For accounting purpose, the financial year of the Society will be conterminous with that of the Government of India.

18. ACCOUNTS & AUDIT

The Member Secretary shall maintain accounts of all funds received and money expended by the Society and of all matters in respect of which such receipts and expenditure take place and of the assets, credits, and liabilities of the Society. Once at least in every year the accounts of the Society shall be examined and the correctness of the Income and Expenditure Account and balance sheet ascertained by auditors.

The first auditors of the Society shall be appointed by the Governing Body who shall hold office till conclusion of the first annual general meeting of the Society. The remuneration of auditors shall be fixed by the Society in the Annual General meeting except that remuneration of the first or any auditors appointed, by the Governing Body shall be fixed by the Governing Body.

19. ANNUAL REPORT

An annual report on the working of the Society shall be prepared by the Member Secretary and shall, after approval of the Governing Body, be presented to the Government of India.

20. DECISION OF DISPUTE

i) Every dispute between the Members in respect of any difference or question in relation to working of this Memorandum shall be decided by the Chairperson and the decision so given shall be binding and conclusive.

ii) Any question, dispute or difference arising out of this Memorandum of Association shall be subject to the jurisdiction of the court exercising civil jurisdiction in the NCT of Delhi.

21. REMUNERATION TO MEMBERS AND OFFICERS

i) No remuneration shall be paid to any of the members of the Governing Body/ Society except sitting fees, traveling and daily allowance at rates to be determined by the Governing Body.

ii) The official members of the Committee shall only draw traveling and daily allowance at rates admissible to them from the source from which they draw their salaries.

iii) The officers and staff of the Committee may draw such remuneration and traveling allowance and daily allowance to which they may be entitled under rules applicable to them for the purpose.

22. LEGAL PROCEEDINGS (Section 6 of the Act): The Society may sue or be sued in the name of the Chief Executive Officer as per provisions laid down under section 6 of the Societies Registration Act, 1860 as applicable to the NCT of Delhi,

23. AMENDMENT (Section 12 and 12-a of the Act): Any amendment in the Memorandum of rules will be carried out in accordance with the procedure laid down in section 12 and 12-a of the Societies Registration Act, 1860.

24. DISSOLUTION AND ADJUSTMENT OF AFFAIRS (Section 13 and 14 of the Act): If the Society need to be dissolved, it shall be dissolved as per provisions laid down in section 13 and 14 of the Societies Registration Act, 1860 as applicable to the NCT of Delhi. On winding up or dissolution of the Society, after clearing its debts and liabilities, if any, any profit remaining with the Society will be deposited with Government of India.

25. INDEMNITY: - Subject to the provision of the Societies Registration Act, 1860, the Chairperson, Vice Chairperson and other office bearers for the time being of the Society being acting in relation to any of the affairs of the Society and their heirs and their executors shall be indemnified out of the assets and fund of the Society from and against all bonafide suits, proceedings, costs ,charges, loss, damages and expenses which they or any of them shall or may incur or sustain by reasons of any act done or committed in or about the execution of their duties in their respective offices except those done through their wilful neglect or default.

26. ESSENTIALITY CERTIFICATES

Certified that this is the correct and authentic copy of the Rules of the Society.

4 Annex II

BY SPEED POST

No. 11-25/MYAS/MDSO/2017/3597 - 8626
Government of India
Ministry of Youth Affairs & Sports
Department of Sports
Mission Directorate – Sports Development

Cafeteria Building,
Pragati Vihar Hostel,
CGO Complex, Lodhi Road,
New Delhi- 110003
Dated: 04th September, 2017

To

Principal Secretary / Secretary of State / UTs in charge of Sports,

Subject: Construction of playground with toilet facilities.

Sir/Madam,

The undersigned is directed to state that you may be aware of the fact that Ministry of Drinking Water & Sanitation under Govt. of India has launched a scheme, namely, Swachh Bharat Mission under which financial assistance is provided to States / UTs for construction of toilet facilities.

2. It is requested that the provisions of Swachh Bharat Mission may be utilized for construction of toilet facilities in the premises of playgrounds being developed in your State / UT.

Yours faithfully,

Rakesh Kumar

(Rakesh Kumar)

Under Secretary to the Govt. of India
Tel. No. (011) 24361823



Information in this regard may be provided as per the following proforma :-

S. No.	Particulars	
1.	Whether the State has registered State Playing Fields Association ? If so, details.	
2.	Whether the State has registered District Playing Fields Association ? If so, details.	
3.	No. of playfields developed under PYKKA	
4.	Out of S No. 3, number of playfields located in schools	
5.	No. of playfields developed under MGNREGS / State Schemes	
6.	Out of S. No. 3 and S. No. 5; number registered under District Playing Field Association	
7.	No. of new playing fields proposed to be developed	
	i. Under MGNREGS	
	ii. Through State Schemes	
8.	Details of registration of playfields indicated at S. No. 3, 5 and 7 in Record of Rights (RoR).	

Note :

1. Each State/UT may furnish details of up to 100 playing fields alongwith photographs and RoR details.
2. Separate sheet may be used for providing information in respect of each play field.

Ministry of Youth Affairs & Sports
Directory of Sports Infrastructure available in village Panchayat, Block Panchayat
District/State

(Fill the form in Block letters)

1. Name of the Infrastructure :
2. Address :
3. Village/ Block Panchayat :
4. Name of School
5. Name of University/ College
6. District :
7. State :
8. Pin Code :
9. Name of the Administrator :
10. Tel. No. :
11. Fax No.
12. E-mail :
13. Geographical location : Latitude Longitude
14. Year of establishment :
15. Ownership Type : Central Govt. Central Govt. Unaided State Govt. State Govt. Unaided
 Local (V/B) Body Sports Associations Educational Institution Police
 Armed Forces Para - Military Forces Private Club
16. Infrastructure type: Single Facility Multi-Facilities

Contd.....

17. Tick (✓) the available facilities
(Please fill in the respective Form for each category)

Playgrounds/playfields/ Parks	<input type="checkbox"/>		
Athletics Track	<input type="checkbox"/>	Judo	<input type="checkbox"/>
Archery	<input type="checkbox"/>	Kabaddi	<input type="checkbox"/>
Basketball	<input type="checkbox"/>	Shooting Range	<input type="checkbox"/>
Badminton	<input type="checkbox"/>	Softball	<input type="checkbox"/>
Billiard & Snooker	<input type="checkbox"/>	Multi purpose Indoor Hall	<input type="checkbox"/>
Boxing	<input type="checkbox"/>	Swimming Pool	<input type="checkbox"/>
Chess	<input type="checkbox"/>	Table Tennis	<input type="checkbox"/>
Cricket	<input type="checkbox"/>	Tennis	<input type="checkbox"/>
Football	<input type="checkbox"/>	Volleyball	<input type="checkbox"/>
Golf	<input type="checkbox"/>	Weightlifting	<input type="checkbox"/>
Gymnastics	<input type="checkbox"/>	Wrestling	<input type="checkbox"/>
Health & Fitness	<input type="checkbox"/>	Others	<input type="checkbox"/>
		(Please specify)	<input type="checkbox"/>

18. Any other detail :

1. Facility Type : **Athletics Track**

2. Facility Sub-type : Cinder Permanent Grass Synthetic

3. Number of lanes :

4. Number of coaches : Male Female

5. Number of trainees : Boys Girls

6. Accommodation for Sportspersons : Yes No

7. Flood lit : Yes No

8. Disability friendly : Yes No

9. Year built :

10. Re-Furbish year :

11. Access Type : Selection Members Guest
Pay & Play Others

12. Membership : Type Fees (in Rs)
Life time
Annual
Monthly
Others

13. Membership restrictions (if any) :

14. Changing room : Yes No

15. Opening time : Mon-Fri Morning : From hrs to hrs
Evening : From hrs to hrs

Weekend Morning : From hrs to hrs
Evening : From hrs to hrs

1. Facility Type : **Swimming Pool**
2. Facility Sub-type : Learner/ Teaching/Training Diving Leisure Pool
3. Number of lanes :
4. Length (in mtrs) :
5. Width (in mtrs) :
6. Depth (in mtrs) : Min. Max.
7. Diving Boards : Yes No
8. Movable Floor : Yes No
9. Number of coaches : Male Female
10. Number of trainees : Boys Girls
11. Accommodation for Sportspersons : Yes No
12. Flood Lit : Yes No
13. Disability friendly : Yes No
14. Year built :
15. Re-Furbish year :
16. Category : Indoor Outdoor
17. Access Type : Selection Members Guest
Pay & Play Others
18. Membership : Type Fees (in Rs)
Life time
Annual
Monthly
Others
19. Membership restrictions (if any) :

20. Changing room : Yes No
21. Opening time : Mon-Fri Morning : From hrs to hrs
Evening : From hrs to hrs
Weekend Morning : From hrs to hrs
Evening : From hrs to hrs

1. Facility Type : **Golf** -
2. Facility Sub-type : Driving Range Par3 Standard
3. Number of Holes/:
Bays
4. Length (in mtrs) :
5. Number of : Male Female
coaches
6. Number of : Boys Girls
trainees
7. Accommodation : Yes No
for Sportspersons
8. Flood Lit : Yes No
9. Disability : Yes No
friendly
10. Year built :
11. Re-Furbish year :
12. Access Type : Selection Members Guest
Pay & Play Others
13. Membership : Type Fees (in Rs)
Life time
Annual
Monthly
Others
14. Membership :
restrictions (if any)
15. Changing room : Yes No
16. Opening time : Mon-Fri Morning : From hrs to hrs
Evening : From hrs to hrs
Weekend Morning : From hrs to hrs
Evening : From hrs to hrs

1. Facility Type : **Basketball/Hockey/Tennis/Volleyball/Kabaddi/Softball/Badminton**

2. Facility Sub-type : Grass Cement Synthetic

3. Number of Pitches :

4. Number of coaches : Male Female

5. Number of trainees : Boys Girls

6. Accommodation for Sportspersons : Yes No

7. Flood lit : Yes No

8. Disability friendly : Yes No

9. Year built :

10. Re-Furbish year :

11. Category : Indoor Outdoor

12. Access Type : Selection Members Guest
Pay & Play Others

13. Membership : Type Fees (in Rs)
Life time
Annual
Monthly
Others

14. Membership restrictions (if any) :

15. Changing room : Yes No

16. Opening time : Mon-Fri Morning : From hrs to hrs
Evening : From hrs to hrs

Weekend Morning : From hrs to hrs
Evening : From hrs to hrs

1. Facility Type : **Health & Fitness**
2. Number of Stations :
3. Number of coaches : Male Female
4. Number of trainees : Boys Girls
5. Accommodation for Sportspersons : Yes No
6. Flood Lit : Yes No
7. Disability friendly : Yes No
8. Year build :
9. Re-Furbish year :
10. Category : Indoor Outdoor
11. Access Type : Selection Members Guest
Pay & Play Others
12. Membership : Type Fees (in Rs)
Life time
Annual
Monthly
Others
13. Membership restrictions (if any) :
14. Changing room : Yes No
15. Opening time : Mon-Fri Morning : From hrs to hrs
Evening : From hrs to hrs
Weekend Morning : From hrs to hrs
Evening : From hrs to hrs