

# Brief of the Policy and Coordination Section of Department of Sports, Ministry of Youth Affairs and Sports

As on 19.01.2026

# Work Allocation

- Monthly Cabinet DO Letters to Cabinet Secretary
- References from PMO, Cabinet, NITI other Aayog, and Ministries/Departments
- LIMBS Portal, SAP (Swachhta Action Plan), eSamiksha Portal
- Progress Reports of Budget Announcements of the Department
- Matter related to Sectoral Group of Secretaries (SGoS), Thematic Group of Secretaries (TGOS) and other committee/ meetings not specified elsewhere
- Senior Officers' Meetings (SOMS)
- Matters Related to Sports Broadcast Signals (Mandatory Sharing with Prasar Bharati) Rules, 2007.
- Conducting Third-Party Evaluation of Schemes of the Department by Meetings called Ministries/Departments/Organizations other than PMO, NITI Aayog, and Cabinet Secretariat.

# Work Allocation... (Contd)

- Celebration of Periodic/Non-Periodic Events/ Days/ Campaigns including Republic Day
- All Matters Related to Sports Quota Recruitment
- Providing comments on various Cabinet Notes
- Coordination in events etc. of other Ministries/ Departments (DAPRG etc.)
- All Matters related to Parliamentary Standing Committee (EWCY&S)
- Preparation of achievements, annual plan, annual report
- Work Related to Assistant Secretaries (IAS Officer Trainees) posted in the Department
- Any such matter assigned from time to time with the approval of the Competent Authority.
- Matters related to Khelo Bharat Niti, 2025

# Human Resource in Policy & Coordination

- Director (Policy and Coordination)- 01
- Under Secretary (Coordination)- 01
- Deputy Director (Policy)- 01
- Section Officer- 01
- Assistant Section Officer- 02
- Data Entry Operator- 01
- Multi Tasking Staff- 01