

CURRICULUM VITAE PROFORMA

Post Applied: _____

Advt. No. _____

Date: _____

- 1. Name and address (in Block Letters): _____
- 2. Date of Birth (in Christian Era) _____
- 3. Date of Retirement under Central/State Government Rules: _____
- 4. Address: _____

Present:

Permanent:

- 5. Educational Qualification:

S. No.	Exams Passed	Board/University	Year

6. Whether Educational and other :
 Qualifications required for the post
 are satisfied (if any qualification has
 been treated as equivalent to the
 one prescribed in the rules, state the
 authority for the same)

		Qualification/ Experience required	Qualification / Experience Possessed by the Officer
Essential:	1.		
	2.		
	3.		
Desirable:	1.		
	2.		

7. Please state clearly whether in the :
 light of entries made by you above,
 you meet the requirements of the
 post

8. Details of Employment, in Chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient:

Office / Institution	Post Held	Period of Service			Scale of Pay and Basic Pay	Nature of duties (in details)
		From	To	Total Period		

9. Nature of present Employment :
i.e., Ad-hoc on Temporary of
Quasi Permanent (or) Permanent

10. In case the present employment :
Is held on deputation / Short term Contract
Basis, please state

- a) The date of initial appointment:
- b) Period of appointment
on Deputation / Short term Contract:

11. Name of the parent Office / :
Organization to which you
Belong

12. Additional details about present Employment please state whether:
working under (indicate the name
of your employer against the
relevant column.)

- a. Central Government
- b. State Government
- c. Autonomous Organization
- d. Government Undertaking
- e. Others

13. Please state whether you are working :
In the same Department and are in the
Feeder grade or feeder to feeder grade

14. Are you in Revised Scale of Pay? If yes, :
give the date from which the revision
took place and also indicate the pre-revised
pay scale

15. Total emoluments per month now drawn :

16. Additional information, if any, which you :
would like to mention in support of your
suitability for the post. (This among other
things may provide information with regard
to (i) Additional Academic Qualifications;
(ii) Professional Training; and (iii) Work
Experience over the above prescribed in
the Vacancy Circular / Advertisement

17. Please state whether you are applying for :
deputation or short-term contract.
(Officers under Central/State Governments are only
eligible for "Deputation". Candidates of
Central or State Autonomous
Organizations/Government Undertakings
are eligible only for Short Term Contract.)

18. Whether belongs to SC / ST / OBC :

19. Remarks (The candidates may indicate
Information with regard to:

- i. Awards / Scholarship / Official Appreciation
- ii. Affiliation with the Professional bodies /Institutions / Societies and
- iii. any other information

(Note: Enclose a separate sheet if the space is insufficient.)

Additional Information

20. Whether the present post held is on Substantive basis or on Officiating basis or on Deputation / Short Term Contract :

21. Pay Matrix Level of the present post held :

22. If Pay Matrix Level in S No.18 is not that of the Substantive post held (i.e., on Deputation / Short Term Contract / ACP Scheme up-gradation / MACP up-gradation). Then the Substantive Pay (Pay Matrix Level) :

23. Experiences in Sports Administration/ Sports Achievement (Details if any) :

24. Experience in Finance (Details if any) :

I have carefully gone through the Vacancy Circular / Advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date:

Place:

Name and Signature of the Candidate

Address:

Email id: -

Mobile No.