

PROFORMA

Annex (2)

- 1. Name and address (in block letters) :  
    id the service to which belongs
- 2. Date of Birth :
- 3. Date of retirement under Central :  
    Govt. Rules
- 4. Educational Qualifications :
  - (i) Bachelor's Degree.
  - (ii) Post Graduate Degree
  - (iii) Other degrees

5. Experience possessed in :

Field of experience	Nature of Duties	Period of Experience	Organization in which the relevant experience was gained
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- (a) Finance & Accounts matter
- (b) Administrative

6. Please indicate the following particulars of the present post held

- (a) Present post held with date
- (b) Whether regular/Adhoc
- (c) Scale of Pay
- (d) Present Basic Pay

7. Position held:-

Sl.No.	Name of Office/organization Where employed	Post held	From	To	Pay Scale
(1)	(2)	(3)	(4)	(5)	(6)

8. Additional information, if any, which you would like to mention in support of your application for the post.

(Signature of the candidate)

Telephone number with STD code \_\_\_\_\_

Address \_\_\_\_\_

Date \_\_\_\_\_

(V)

To be certified by the forwarding authority

1. Certified that the particulars furnished by the applicant have been checked from available records and found correct.
2. Certified that no disciplinary proceedings are either pending or contemplated against the officer.
3. Integrity certificate is attached.
4. CR Dossier attached or Photocopy of up-to-date CR dossiers of the officer for the last five years, duly attested, attached.
5. In the event of selection, he will be relieved of his duties immediately.

Signature  
Name & Designation  
of the forwarding Officer  
with seal and telephone No.