

**Government of India
Ministry of Youth Affairs and Sports
(Department of Sports)**

Expression of Interest

Expressions of Interest (Eol) are invited from recognized Medical Colleges for giving grants for setting up of Faculties of Sports Medicine to widen Sports Medicine set-ups in the country. Grants will be given to select Medical Colleges from amongst eligible applicants for 2018-19.

Last date of receipt of Expressions of Interest (Eol) is 12.04.2018.

Terms and conditions and application forms are at **Appendix** to this Eol. Expressions of Interest may be sent by post or delivered in person. Online Expressions of Interest will not be accepted. Only Government Institutions need apply. The Institutions which had applied earlier with reference to our advt. dated June, 2017, need not apply.



(Sunil Garg)
Deputy Secretary to the Government of India
Tel: 24368244



सत्यमेव जयते

**Government of India
Ministry of Youth Affairs and Sports
Department of Sports**

**Scheme for inviting proposals and funding of Institutes
for Setting up of Faculty of Sports Medicine**

Important Information Sheet

Event	Particulars
Place of submission of Eol	Mr. Sunil Garg, Deputy Secretary, Deptt. of Sports, MYAS, Pragati Vihar Hostel, CGO Complex, Lodhi Road, New Delhi -110003
Last Date of submission of Eol	12.04.2018
Date & Time of Opening of Eol	27.03.2018 at 09:00 Hrs
Date & Time of Presentation on Proposal	To be given separately
Declaration of Short listed Partner(s) Based on Eol and Presentation	
Contact Person	Mr. Rakesh Kumar, Under Secretary (SP VI), Ministry of Youth Affairs And Sports
Contact Address and Numbers	O/o Ministry of Youth Affairs and Sports, Pragati Vihar Hostel, CGO complex , Lodhi Road, New Delhi Phone: 011-24368245 E-mail : sp6section @gmail.com Website: www.yas.nic.in

Definition

DSM	Department of Sports Medicine
Eol	Expression of Interest
MYAS	Ministry of Youth Affairs and Sports

**Government of India
Ministry of Youth Affairs & Sports
(Department of Sports)**

1. INTRODUCTION

There is a need to promote Sports Medicine in the country so as to integrate the said knowledge / expertise with training of athletes for achieving excellence in sports. In view of this, Government of India, Ministry of Youth Affairs & Sports invites Expression of Interest (EOI) from interested and eligible reputed Institutes for giving grant for the setting up / augmenting of Department of Sports Medicine in their Institutes and running the same.

1.1 Brief Scope of Work:-

The scope of work required to be carried out by the Institutes selected through this EOI will be as follows:-

- (i) Establish Sports Medicine faculties in the Institutes for conducting courses as per details given in **Annexure – I**.
- (ii) Get recognition for Sports Medicine courses from **Medical Council of India (MCI)** and in case, recognition from any other body is also required from time to time, then the same will also be the responsibility of the Institute.
- (iii) Carry out research for performance enhancement in sports and teaching sports medicine to promote sports excellence.
- (iv) Establish International cooperation and collaboration in the field of sports medicine.
- (v) Support Sports Authority of India (SAI) and other Sports Institutions to integrate sports medicine into the training of sportspersons and for evaluating, assessing and giving performance related advice to sportspersons. The same will be at no cost to SAI / MYAS. However, the institute may charge organisations other than SAI / MYAS for the same.
- (vi) Dissemination of information on Sports Medicine to National Sports Federations, State Governments, State units of NSF's.
- (vii) **Miscellaneous:** Any other work required to be executed for successful completion of the entire scope of work defined in this EOI.

2. ELIGIBILITY CRITERIA

The eligibility criterion will be as follows:

Post Graduate students should have passed out from the Institute after successfully completing their courses in each of the last 3 years i.e. in 2015, 2016, & 2017.

The Institute should be recognized by MCI or by an Act of Parliament.

The Institute should not have been blacklisted by MCI or any other body.

3. SUBMISSION OF PROPOSALS

3.1 The proposal from the interested institute would consist of the documents stated in para 3.5 below and will be **submitted under sealed cover**.

The following should be clearly mentioned on the sealed cover :-

- (i) Response to the EOI **dated**
- (ii) Name of the Institute with address and Stamp.
- (iii) Proposal for Sports Medicine faculty.

3.2 The proposals from the interested eligible Institute shall be accepted at the following address up to 12.04.2018 (Indian Standard Time) at 3:30 PM.

The proposal shall be addressed to:

The Under Secretary (SP-VI)
Ministry of Youth Affairs and Sports,
Government of India,
Pragati Vihar Hostel, CGO Complex, Lodhi Road,
New Delhi-110003
Tele No. **011-24368245**
Tele Fax: - **011-24362942**

3.3 The proposal may be sent by post or delivered in person on the above mentioned address. The responsibility for ensuring that the Proposals are received by US (SP-VI) in time would vest with the Institute. MYAS shall not be responsible if the Proposals are delivered late or elsewhere.

3.4 Proposals received either by post or courier service or in person after the specified date and time will not be opened or considered. MYAS, at its discretion, may extend the deadline for the submission of the proposals.

3.5 DOCUMENTS TO BE SUBMITTED IN THE OFFER:

The Institute are required to furnish the following documents:

- (i) Certificate of recognition by MCI or by Act of Parliament.
- (ii) Audited Annual reports of the Institute of last 3 years showing that they meeting the eligibility criteria as stated in Para 2 (i) above.
- (iii) Application form duly filled as per Annexure II.
- (iv) Copy of EOI & clarifications issued by MYAS to this EOI, if any, duly signed and stamped on each page by the authorized signatory of the Institute as a mark of acceptance of all conditions of the EOI.
- (v) Copy of letter from Head of Institute in favor of Authorized Signatory along with attestation of signature of the Authorized Signatory.
- (vi) Soft copy of the proposal in CD in MS Word/ Excel format, however in case of any difference between the hard copy and the soft copy, Hard copy will prevail.

Note:-

- (a) All papers which are a photocopy and submitted as part of the proposal shall be duly attested by the Registrar of the Institute.
- (b) Each of the pages of the proposal submitted will be signed and stamped by the Authorized Signatory of the Institute.
- (c) Each page of the proposals should be duly numbered and total number of pages in the proposal should be clearly mentioned in the proposal. Index of the documents submitted in this EOI should be given and location of the documents submitted should be clearly mentioned in the Index so that evaluation committee is able to easily locate them.

4. CLARIFICATIONS ON EOI DOCUMENT

4.1 The prospective Institute requiring any clarification on this document shall notify MYAS in writing or by Fax at the MYAS mailing address indicated in Important Information Sheet above, latest by 02.04.2018 Clarifications sought, if any, are to be asked in the following format:-

S.NO.	Clause No. of the EOI	Query / Clarification sought	Name of the Institute asking the query

4.2 Any clarifications issued by MYAS shall form an integral part of this document and shall amount to an amendment of relevant clauses of this document.

5. OPENING OF PROPOSALS

5.1 MYAS shall open the PROPOSALS on 13.04.2018 at 09:00 AM at the address stated in Important Information Sheet above in the presence of authorized representatives from participating Institute, who choose to attend. The date fixed for opening of Proposals, if subsequently declared as holiday by the Government, the proposals will be opened on the next working day, time and venue remaining unaltered.

5.2 The authorized representatives are required to bring authorization letter to attend the opening of proposals.

6. EVALUATION

6.1 The proposals will be screened based on the eligibility criteria stated in para 2 above and submission of all the requisite documents as asked for in this EOI.

6.2 Proposals of Institute meeting the requirement in para 6.1 above will be evaluated as per criteria given in Annexure -III.

6.3 Institute meeting the requirement in para 6.1 may be asked to give a detailed Power Point Presentation with regard to their proposal. The evaluation committee may also visit the said Institutes.

6.4 Government of India, Ministry of Youth Affairs & Sports will select one Institute in a year for setting up Sports Medicine faculty for courses given in Annexure I.

7. CONDITION FOR GRANTS BY MINISTRY OF YOUTH AFFAIRS & SPORTS

- (i) Institute has to be self reliant within 5 years from the date of issue of the first grant i.e. MYAS will at maximum give grant for maximum 5 years. 1st year being the year in which the first grant was released. .
- (ii) In case of Government Institute, 75% of the total estimated cost will be provided from the Ministry and remaining 25% will have to be spent / arranged by the Institute. The same is applicable both for capital expenditure and Operational expenditure.
- (iii) Grant will be released by MYAS only when 25 % of installment for expenditure is arranged by the Government Institute. Grant will be issued on providing proof of release of the funds by the Institute.
- (iv) A Half Yearly report on the progress of work done is required to be furnished by the Institute to the Ministry. MYAS or its authorized representative may also conduct on site visit / inspect progress of work without notice. If progress of work is not found satisfactory, MYAS reserves the right to stop further grants till the speed of execution becomes satisfactory.
- (v) In case it is seen that the work done is not satisfactory and MYAS considers, abandoning the project due to this, then the assets created through the grants of the Ministry will be taken over by the Ministry.
- (vi) Unutilized grant, if any, has to be refunded by the Institute to MYAS along with interest as per GFR rules.

8. GENERAL

8.1 MYAS reserves right to accept or reject any or all proposal (s) or to annul the process and reject all proposals, at any time prior to award of grant without assigning any reason whatsoever and without thereby incurring any liability to the affected Institute on the ground of MYAS's action.

8.2 Any effort by the Institute to influence the proposal comparison/evaluation/ work award decision by way of overt/covert canvassing shall result in non-consideration / rejection of its proposal.

8.3 MYAS reserves the right to change the schedule of dates / time stated in this EOI. Changes, if any, will be displayed on the website of MYAS. As such the Institute are requested to regularly check the MYAS website.

8.4 In case of any dispute, Jurisdiction of courts in New Delhi will apply.

8.5 The responsibility of giving truthful information without concealing any facts is that of the Institute. In case at any stage, it is found that any information given by the Institute is false/ incorrect / concealed, then MYAS shall have the absolute right to take any action as deemed fit without incurring any liability to the affected Institute on the ground of MYAS's action.

8.6 The selection of students for the courses as stated in Annexure – I will be through open competition in a fair and transparent manner.

ANNEXURE-I

Details of Courses desired at the Sports Medicine faculty of the Institute

Proposal is to be submitted for the faculty to conduct following courses:-

S. No	Subjects	Level of Courses	
		Diploma (2 year) Minimum No. of Students	Masters (3 years) Minimum no. of Students
1.	Sports Medicine	3	2

Format for application by University for Sports Medicine faculty

1. Application for grant applied for setting up faculty of Sports Medicine (please tick)
2. Name of the Institute :-
3. Year of Establishment of the Institute.
4. Address for correspondence including Telephone, Telegram, FAX, e-mail etc.
5. Status of the Institute (attach supporting documents) Academic Status [Autonomous /University/ Deemed University]
6. Financial Status [Central Govt./ State Govt./ Grant-in-Aid]
7. Details of courses being conducted in the Institute :-

Sl. No.	Name of Course (only mention diploma/Bachelor / masters)	Name of Department	No. of Students at present	No. of Students passed out during last 5 years	Year since running

8. Indicate the research activities of the permanent faculty members as per the following proforma

Name and Designation of Permanent faculty	Major areas of Research	Number of Ph.Ds produced (in last 5 years)

9. a) List of Research Publications in SCI Journals coming from the Department during the last five years (Authors Names, Title of Paper, Name of the Journal, Volume, Page nos., Year) along with impact factor.
- b) List of Publications in Conference Proceedings during last five years (Authors Names, Title of Paper, Name of the Conference, Volume, Page nos., Year)
- c) List of Patents obtained / filed for during last five years.

d) List of scientific/ technical Books written by Permanent Faculty Members in the Department.

10. Specific academic and infrastructural strength related to sports medicine areas at the Institute.

11. Details of faculty in the Institute :-

Sl. No.	Post	Number of sanctioned posts	No. of posts filled up on permanent basis
1.	Assistant Professor		
2.	Associate Professor		
3.	Professors		

12. No. of permanent faculty members with MD/Ph.D. qualification :-

(a) No. of permanent faculty members with MD/Ph.D. qualification in sports medicine area.

13. Details of international cooperation / collaboration by the institute in the related sports medicine areas.

14. Details of infrastructure / research grants received from various sources during last 5 years. Indicate the development grant received from Government.

S. No.	Name of agency giving grant	Purpose of the Grant	Amount of grant	Year in which grant was received	Year in which Utilization certificate was issued for the said grant

15. Details of hostel and messing facilities available inside the campus of the Institute, No. of rooms with each type of occupancy (single / double, etc.).

16. Details of any other Resource Generation Avenues (other than Sponsored Research Grants).

17. Details of courses which the Institute proposes to start for Sports Medicine

S.N.	Name of Course	Level - certificate / diploma / Graduate /Masters	Duration of course	No. of seats	Year since when the course is proposed to start

18. Details of teaching/ research staff required for the faculty of the sports medicine.

S.No.	Designation/Post	No. of Post	Pay Scale

19. How the institute proposes to meet the objectives as stated in Annexure – I. Give details.

20. Details of grant required:-

Capital Expenditure:-

S.N.	Item for which grant required	Amount of grant	Time within which the task will be successfully executed.	Details of each item along with justification
1.	Equipment			
2.	Computers			
3.	Library			

Operational Expenditure:-

Give requirement year wise till the year the Institute proposes to be self reliant:-

S.N.	Item for which grant is required	Amount of grant	Details of each item along with justification
1.	Faculty		
2.	Supporting Staff		
3.	Consumables		
4.	Annual maintenance		

21. How the Institute proposes to become self reliant and stop taking grants from Department of Sports through the internal revenue generation avenues. Give details along with time frame.
22. Any other information which the Institute will like to mention.

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23. Contact details of the Institutes.

S.N.	Particulars	VC / Head of Institute	Registrar of the Institute	Authorised Signatory
1.	Name			
2.	Address			
3.	Tel. No.			
4.	Mobile No.			
5.	FAX No.			
6.	Email ID:			

Signature of the Authorized Signatory

Undertaking

1. It is certified that the above information is true.

2. **It is certified that (Name of the Institute) has never been blacklisted by MCI any other body.**

Signature of the Authorized Signatory

Annexure - III

Evaluation criteria for evaluation of proposals from eligible Institutes for sanction of grant for setting up faculty of Sports Medicine as per the stipulated requirements of Department of Sports, Ministry of Youth affairs and Sports, Govt. of India		
Sl. No.	Parameter	Maximum Points
1.	Institute Accredited / recognized by relevant Agency.	20
2.	No. of permanent faculties with MD/ Ph.D. qualifications	15
3.	Permanent Faculty members in relevance of sports medicine/allied field	5
4.	Post graduates students passed out from the Institute during last 5 years	5
5.	No of publication in indexed journal, Books written, Patents obtained/ filed during last five years	5
6.	Proposal and presentation by the Institute.	25
7.	International Cooperation/ collaboration in the field of allied subject.	15
8.	Collaboration with state organisations/ universities/ sports authority federations and other state body	10
	Total Points	100