



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2024/B/5252796
Dated/दिनांक : 11-09-2024

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	03-10-2024 13:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	03-10-2024 13:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	90 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Youth Affairs And Sports
Department Name/विभाग का नाम	Department Of Sports
Organisation Name/संगठन का नाम	N/a
Office Name/कार्यालय का नाम	Sp li
Item Category/मद केटेगरी	Survey or Market Research Services/ Program evaluation or assessment survey services/Feedback Survey - Sports, Arts & Culture; Quantitative & Qualitative
Contract Period/अनुबंध अवधि	3 Month(s) 1 Day(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	60 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

Bid Details/बिड विवरण

Do you want to show documents uploaded by bidders to all bidders participated in bid?/	Yes
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Estimated Bid Value/अनुमानित बिड मूल्य	1500000
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है	Yes

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	30000

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	3.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	2

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

Joint Secretary
D/o Sports, Ministry of Youth Affairs and Sports, Shastri Bhawan
(Joint Secretary, Development, D/o Sports)

UIN Number NCTGC2415P

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
-------------------------------	-----

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
6. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Scope of Work:[1726039616.pdf](#)

If you want to add additional conditions in addition to standard SLA then please upload approval from competent authority:[1726039626.pdf](#)

Format to be uploaded by buyer for the breakup of components on cost/price offered by Service Provider in the Bid:[1726039643.pdf](#)

Payment Terms:[1726039655.pdf](#)

This Bid is based on Quality & Cost Based Selection (QCBS) . The technical qualification parameters are :-

Parameter Name	Max Marks	Cutoff Marks	Qualification Methodology Document
Past Experience, Key Personnel, financial strength	100	60	View File

Total Minimum Qualifying Marks for Technical Score: 60

QCBS Weightage(Technical:Financial):50:50

Interview Venue:MDS, Hall 109, JLN Stadium, New Delhi

Presentation Venue:MDS, Hall 109, JLN Stadium, New Delhi

Survey Or Market Research Services/ Program Evaluation Or Assessment Survey Services/Feedback Survey - Sports, Arts & Culture; Quantitative & Qualitative (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Survey domain	Sports, Arts & Culture
Type of survey	Quantitative & Qualitative
Scope of work	Data Collection
Activities under pre survey work	Not Applicable
Geographic Coverage	As defined in scope of work
Mode of data collection	Participant/non-participant observations , Field visit/in-person & OMR-based questionnaire administration , Email based , Focussed Group Discussions -In Person
Sub-activities required under Data collection	Recording of FGDs/interviews
Unit of survey	Groups/organization - head of organization/single representative
Technical manpower required to be deployed on the project	Monitoring & Evaluation Expert , Program Manager /Team Leader , IT expert , Field Supervisor
Minimum number of enumerators required	Minimum 50
Qualification of field enumerators	Graduate with min. 5 years relevant experience , Diploma/Graduate
Other Support Activities Required	Data Analysis , Hard copies of deliverables , Report writing
Addon(s)/एडऑन	

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity set to 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Girnish Kumar	110001,Room no. 10 C, Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi	1	N/A

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**1. Generic**

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Past Project Experience

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

3. Generic

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

4. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

Joint Secretary, D/o Sports
payable at
Shastri Bhawan, New Delhi

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

5. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

Accounts Officers, PAO (Sports)

payable at
Shastri Bhawan, New Delhi

.
Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

6. **Forms of EMD and PBG**

Bidders can also submit the EMD with Banker's Cheque in favour of

Accounts Officers, PAO (Sports)
payable at
Shastri Bhawan, New Delhi

.
Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

7. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

8. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

1. Arbitration Clause: As per "Terms & Conditions for purchase in Government e Marketplace"

2. Force Majeure: As per "Terms & Conditions for purchase in Government e Marketplace"

3. Terms of Delivery Period: As per "Terms & Conditions for purchase in Government e Marketplace"

4. Penalty for non-compliance to the delivery period: As per "Terms & Conditions for purchase in Government e Marketplace"

5. Termination Clause: As per "Terms & Conditions for purchase in Government e Marketplace"

6. Other Conditions: As per "Terms & Conditions for purchase in Government e Marketplace"

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any

- Category item bunched with it.
4. Creating BoQ bid for single item.
 5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
 6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
 7. Floating / creation of work contracts as Custom Bids in Services.
 8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
 9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
 10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
 11. Creating bid for items from irrelevant categories.
 12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
 13. Reference of conditions published on any external site or reference to external documents/clauses.
 14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---

J-17011/231/2024-Sports CDN
Government of India
Ministry of Youth Affairs and Sports
Department of Sports

Subject: Invitation of Bids for conducting mid-term evaluation study of Khelo India Scheme of the Department of Sports

The Ministry of Youth Affairs and Sports (Department of Sports) invites online Bids (Manual bids will not be accepted) from reputed institutes/ organizations, to undertake mid-term evaluation study of the Khelo India Scheme of the Department of Sports. A brief of Khelo India Scheme is as under:

A Central Sector Scheme, namely, 'Khelo India – National Programme for Development of Sports' or Khelo India Scheme was implemented with effect from the Financial Year 2016-17 and was formulated by merging the existing erstwhile schemes of Rajiv Gandhi Khel Abhiyan (RGKA), Urban Sports Infrastructure Scheme (USIS), and National Sports Talent Search Scheme (NSTSS). Taking from the experience gained in implementing the Scheme during the year 2016-17 and on the basis of consultations with major stakeholders, especially the State Governments and of inputs received from them, the Khelo India Scheme was further revamped with 12 verticals and notified on 14.10.2017. The revamped Khelo India Scheme was approved for three Financial Years 2017-18 to 2019-20 i.e., up to 31.03.2020. The Scheme was given an interim extension of one year up to 31.03.2021. The scheme has again been continued for a further period of five years from 2021-22 to 2025-26. The basic objectives, vision and structure of the extant Khelo India Scheme have been retained. However, on the basis of the experience of this Ministry while implementing the extant Scheme as well as the evaluation/recommendations of the 3rd Party Evaluator, the components of the Scheme have been rearranged and rationalized by merging/subsuming some of the similar components with the larger ones, thus reducing 12 existing verticals to 5 components as depicted below: -

S. No.	Components of revised Khelo India Scheme (2021-22 to 2025-26)	S. No.	Verticals of revamped Khelo India Scheme (2017-18 to 2019-20)
1.	Creation and Upgradation of Sports Infrastructure	1.	Utilization of Creation/ Upgradation of Sports Infrastructure
		2.	Play Fields Development
2.	Sports Competitions and Talent Development	3.	Annual Sports Competitions
		4.	Talent Search & Development
		5.	Community Coaching Development
3.	Khelo India Centres and Sports Academies	6.	State Level Khelo India Centres
		7.	Support to National/Regional/State Sports Academies
4.	Fit India Movement	8.	Physical Fitness of School going Children
5.	Promotion of Inclusiveness through Sports	9.	Sports for Peace and Development
		10.	Promotion of rural and indigenous/tribal games
		11.	Promotion of Sports among persons with disabilities
		12.	Sports for Women


11.9.24

The Khelo India Scheme aims to infuse sports culture and achieve sporting excellence in the country and also to encourage sports all over the country thus allowing the population to harness the power of sports through its cross-cutting influence, namely, holistic development of children & youth, community development, social integration, gender equality, healthy lifestyle, national pride and economic opportunities related to sports development.

2. The scheme should be cited in detailed Terms of Reference, indicating the Objective of the Study and also the Scope, Methodology of the Study and other terms and conditions are given in Annexure-I. It may be seen that the Mid-term evaluation study will provide critical inputs for continuation (or otherwise) of the Scheme (with or without modifications). Hence, there is an urgency to complete the exercise expeditiously. The selected bidders shall have to submit Draft Report within 60 days of the award of the work, which will be followed by a Presentation of the Draft Report by the bidder. The Final Report, incorporating the feedback from the Presentation, shall have to be submitted within 15 days of the submission of the Draft Report.

3. Eligibility:

(i) The bidder shall be a registered company / proprietary firm in India under the Companies Act 2013 or registered under the relevant provisions/ Acts in India. The bidder has to be necessarily registered in India.

Note - **Consortium is not allowed.** Experience & credentials, etc. of 100% owned subsidiaries of the bidder will be considered. 100% owned subsidiary of the bidding company may be registered anywhere in the world. However, subsidiary is not allowed to claim experience & turnover of its holding/ parent company or sister subsidiary company.

(ii) The bidder should be solvent.

(iii) The bidder should have valid registration for PAN, TAN and Service Tax / GST (as applicable).

(iv) The bidder should have local offices at Delhi/ NCR to ensure satisfactory fulfilment of contractual obligations.

(v) The bidder should not have been black-listed by Central/ State Governments/ PSUs at any point of time. There should not be any criminal proceedings / conviction against the bidder at any point of time.

(vi) None of the Full Time Directors of the interested Bidder has any relative working in Ministry of Youth Affairs and Sports as defined in clause 5 of this document.

(vii) A Bidder shall submit only one proposal. IN CASE MORE THAN ONE PROPOSAL IS RECEIVED FROM THE BIDDER, ALL SUCH PROPOSALS SHALL BE DISQUALIFIED.

4. Definition of Relative:

4.1 Authorized signatory will give an undertaking on behalf of each of the Full Time Directors of the Bidder that none of his/her near relative is working in the Ministry of Youth Affairs and Sports Govt. of India (MYAS) where the bidder is going to bid for this tender.

4.2 A person shall be deemed to be a relative of another if, and only, if,
(a) They are members of a Hindu Undivided Family; or

Sharma

11.9.24

- (b) They are husband and wife; or
- (c) The one is related to the other in the manner indicated below:-
 - (1) Father
 - (2) Mother (including step-mother)
 - (3) Son (including step-son)
 - (4) Son's wife
 - (5) Daughter (including step-daughter)
 - (6) Father's father
 - (7) Father's mother
 - (8) Mother's mother
 - (9) Mother's father
 - (10) Son's son
 - (11) Son's son's wife
 - (12) Son's daughter
 - (13) Son's daughter's husband
 - (14) Daughter's husband
 - (15) Daughter's son
 - (16) Daughter's son's wife
 - (17) Daughter's daughter
 - (18) Daughter's daughter's husband
 - (19) Brother (including step-brother)
 - (20) Brother's wife
 - (21) Sister (including step-sister)
 - (22) Sister's husband

5. Interested Institutions / Organizations, with requisite experience in the field, are requested to submit their online Bids for undertaking the Study. The Bids shall comprise of the following documents:

- a) Technical Bids in Proforma given in Annexure-IIA.
- b) Financial Bids in Proforma given in Annexure-IIB
- c) A copy of the Annexure-I containing Terms of Reference and General Terms and Conditions of the Study, duly signed, as a token of acceptance.

6. General Terms and Conditions

- (i) The Bidders shall make refundable Earnest Money Deposit/Bid Security of Rs. 30,000/- (Rupees Thirty Thousand only) in the form of Demand Draft from any Nationalized Bank/Scheduled Bank in favour of "Accounts Officer, PAO (Sports), Shastri Bhawan, New Delhi". Qualifying bids without Earnest Money Deposit will be rejected. EMD will be returned to all the unsuccessful bidders at the end of the selection process. However, the EMD shall be forfeited in case the successful bidder withdraws or the details furnished found to be incorrect or false during the tender selection process. EMD will be refunded to the unsuccessful tender within 15 days from the date of issue of work order to the successful tenderer. No interest shall be paid on the Earnest Money Deposit. Certain categories of bidders as stipulated in D.O.No.22/CEO-GEM/2024 dated 01.03.2024 issued by C.E.O, Ministry of Commerce and Industry (GeM) would be exempted from submission of EMD.
- (ii) The successful bidder shall give performance security in the form of Bank Guarantee issued by a Nationalized Bank amounting to 3% of the total annual contract value as specified in the bid documents in favour of "Joint Secretary (Dev.), D/o Sports, Shastri Bhawan, New Delhi"

before execution of the contract/agreement. Performance security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the contractor. The Performance Security will be forfeited in case of unsatisfactory performance of the successful bidder. The decision of the Joint Secretary (Dev.), D/o Sports on this account will be final and binding on successful bidder.

- (iii) The EMD of the successful bidder will be refunded only after the remittance of security deposit in the manner as aforesaid. Till such time, the earnest money shall retain its character, as such, till the successful bidder furnishes the security deposit.
- (iv) The Bids shall remain valid for a period not less than 90 days from the deadline for the bid submission stipulated in this tender document. A bid valid for a shorter period shall be rejected as non-responsive
- (v) Cost of tender, EMD and PBG shall be accepted as Demand Draft/Pay Order/Online payment using PFMS only and should bear the date after the date of NIT. No other mode of payment shall be accepted.
- (vi) Medium and Small Enterprises (MSEs) would remain exempt from depositing Bid Security (EMD) as per existing rule defined in MSE Procurement Policy issues by the Department of Micro, Small and Medium Enterprises (MSME).

7. The Bids shall be evaluated as per the detailed procedure for Evaluation of Bids as indicated in **Annexure-I**.

8. A Bidder shall submit only one proposal. IN CASE MORE THAN ONE PROPOSAL IS RECEIVED FROM THE BIDDER, ALL SUCH PROPOSALS SHALL BE DISQUALIFIED.

9. The other terms and conditions not specified in the document will be as per "Terms & Conditions for purchase in Government e Marketplace"

10. The Ministry reserves the right to accept or reject any bid without assigning any reason whatsoever. No applicant shall be entitled for any compensation whatsoever for rejection of his / her bid. The decision of the Ministry shall be final and no enquiry or application for review shall be entertained.

11. For any further information/clarifications in this regard, undersigned [Ph. 23381003 & e-mail: shanthasharma-upsc@gov.in] may be contacted.

Encl: As above.


(Shantha Sharma) 11.5.24
Under Secretary (SP-CDN)

Terms of Reference (ToR) for Mid-term evaluation study

A. Objective of the Mid-term evaluation study

Independent External Evaluation of the Schemes at regular intervals is essential for an objective assessment of the success of the Schemes. As per para 11 of Department of Expenditure (DoE)'s OM No. 24(35)/PFC-II/2012 dated 5.8.2016, every scheme should have a sunset date and an outcome review. In the past, every scheme was revisited at the end of each plan period. In addition, the Expenditure Finance Committee (EFC) while recommending the Khelo India Scheme, also suggested that a mid-term evaluation study of the Scheme may be conducted. At this stage, it is considered necessary to make an objective and comprehensive evaluation of Khelo India Scheme to ascertain whether the Scheme is achieving the objectives for which it was introduced, whether the Scheme needs to be continued and if so, whether it should be continued in current form or with some modifications? The current exercise is being taken with these objectives.

B. Scope and Methodology of the Mid-term evaluation study

The Scope of the Work and the Methodology that should be adopted are indicated in paragraphs below for schemes and its components/sub-schemes:

- (i) **Scope of the Study:** The Study should cover the following:
- a) The objectives for introducing the Scheme and whether the current programme/ activities are in tune with these objectives? If not, what changes need to be made?
 - b) The current administrative framework for implementation of Scheme and whether it is appropriate considering the objectives and programmes of the Scheme? If not, what changes need to be made?
 - c) Whether the objectives themselves need to undergo change in the light of changing environment and aspirations of the youth over the years? If so, what are the suggestions?
 - d) Whether the Scheme is in a situation where it has completely achieved the objectives for which it was introduced and should, therefore, be discontinued/ closed?

The evaluation of scheme should be done as per the format given at **Annexure – III**.

(ii) **Methodology for the Study:** In addition to study of data/ information from secondary sources, like files, records, etc. the Study must involve primary data collection and analysis. Such data collection would involve interaction with all concerned stake-holders, including officials at all levels, as well beneficiary individuals and organizations. The sample for primary data collection should be large enough and representative.

C. Other Terms and Conditions:

(i) **Procedure for Evaluation of Bids**

The Tender/ Bid Evaluation Committee shall scrutinize the bid documents to see if the basic conditions like EMD etc. are met and all documents are submitted in the manner prescribed in 'Notice inviting Bids'. The Bids that meet the basic conditions of the tender, shall be considered as eligible for further evaluation. Thereafter, the technical bids of the eligible bidders shall be opened and the technical evaluation shall be undertaken, for which the eligible bidders shall have to make a

Presentation. Based on the scores awarded during the technical evaluation, the bidders meeting the minimum benchmark (minimum 60% score in technical evaluation), shall be shortlisted as technically eligible bidders and thereafter, financial bids shall be opened only in case of technically eligible bidders and evaluated. The scores awarded during evaluation of Technical Bids and Financial Bids shall carry a weightage of 50% each. The final decision on the winning bid shall be on the basis of total composite score from technical and financial evaluation.

(ii) **Scoring Scheme for Technical Bids:** The parameters to be considered in technical evaluation and their relative weightage shall be as follows:

S. No.	Parameters	Percentage
1	Past Experience of the firm	50
	a. Number of Years' of Experience	15
	b. Past Experience of Studies of similar nature in India (based on number of projects undertaken, both ongoing and completed, with proposed and actual time of completion)	35
2	Key Personnel proposed to be deployed for Study	40
	a. Qualifications	12
	b. Relevant Experience	28
3	Financial Strength of the Consultant	10
	a. Turnover for last three years	5
	b. Net Profit for last three years	5
	Total (1+2+3)	100

Note: Bidders will have to furnish documentary evidence in support of their claims for the above parameters.

As stated earlier, the Technical Bids shall carry 50% weightage (remaining 50% being for financial bids) and in order to technically eligible, a bidder will have to score minimum 60% score during technical evaluation.

(iii) **Scoring Scheme for Financial Bids:** The Grand Total amount of Financial Bid shall form the basis of evaluation. Financial Bids shall carry 50% weightage, as stated earlier. The score on Financial Bids shall be awarded in the following manner:

L1 = 50 marks

L2 = (50XL1)/L2 and similarly L3, L4....(depending upon number of bids)

(iv) **Composite Score:** The score obtained during technical evaluation (out of total 50 marks) and in financial evaluation (out of total 50 marks) shall be added and the total composite score shall be worked out. The bidder securing highest total (composite) score shall be awarded the work.

(v) **Mid-term evaluation study Report:** The Evaluation Report should contain an Executive Summary. The Report is expected in two stages, viz. (i) Draft Report and (ii) Final Report. The Draft Report shall be followed by a Presentation before the Ministry officials, and thereafter, the Report shall be finalized after taking into account the suggestions/ feedback from the Ministry officials. The Final Report shall be submitted in soft copy (in pen drive) as well as 20 neatly-bound colored Hard Copies.

(vi) **Terms of Payment:**

- (a) The payment of fees to the bidder will be made as under:
- 30% of the total fees shall be paid as initial advance, against Bank Guarantee for an equivalent amount, on awarding of the work and signing of the agreement and after receipt of the Performance Bond.
 - 50% of the total fees shall be paid on receipt and acceptance of Draft Report.
 - Balance 20% of the fees shall be paid on the submission of the Final Report and acceptance of the same.
- (b) **Tax deduction at source:** The Ministry shall be entitled to make all deductions towards taxes from the payments to be made to the Bidder as may be mandatory as per the relevant Acts and Rules. However, the Bidder shall be given a statement in respect of such deductions.

(vii) **AGREEMENT:**

The successful bidder will have to sign an Agreement with the Ministry of Youth Affairs & Sports which will include all conditions pertaining to the Study.

(viii) **General Terms and Conditions:**

- a) The Fees of the bidder cannot be claimed as a matter of right. The release of the same will depend on the satisfactory completion of the Study and at the sole discretion of the Ministry of Youth Affairs & Sports.
- b) If the Ministry is not satisfied with the progress of the study or considers that, the terms and conditions etc. are being violated, it reserves the right to terminate the Agreement with immediate effect and also take such other actions, as it deems fit, with prior notice and the Organisation shall be liable to refund the amount already released with penal interest @12% per annum. The Organisation may also be black-listed and debarred from undertaking any project from the Department of Youth Affairs for the next three years.
- c) In the event of a Court case, the organization shall not be entitled to any payment of cost till the matter is pending in the Court of Law. The Ministry shall not be responsible for any legal/ intellectual/ contractual disputes between the organization and a third party.
- d) For all disputes involving Ministry with regard to this work, the jurisdiction of the Courts will be Delhi.
- e) Ministry may call upon the organisation to supply any information or produce any document or book which, in its opinion, is necessary to justify proper study. It may also request the organization specifically appointed for the purpose, to hold any enquiry into specific matter/ matters and submit the report to the Ministry.
- f) The organization shall make suitable arrangements for the preservation of the data, such as filled in schedule tabulation or working sheets, manuscript reports etc. relating to the project in digital format, and make it available to Ministry when required. The data can be destroyed only with approval of the Ministry.
- g) In case the selected Institute/Organization declines to take up the assignment after a notice of award has been issued, it would be barred from applying for any study, evaluation or assistance of

any kind by Ministry of Youth Affairs & Sports, Government of India, for a period of 3 years from the date of award.

h) Depending on the merits of the case, the Ministry shall have the authority to impose such additional conditions, as it may deem expedient, explaining the reasons for doing so.

i) Bidders are requested to submit their bids strictly in accordance with the Terms of Reference/ Terms and Conditions and not to stipulate any pre-conditions.

j) The Ministry shall have copyright over the Mid-term evaluation study Report and the selected vender shall not share or publish the Report or any part thereof without the consent of this Ministry.

We accept the terms of reference/ terms and conditions specified in **Annexure-I**, as above.

Date:

Authorized signatory

Place:

Name: -----

Designation: -----

--

Name of Organisation (with seal):

Proforma for submission of Technical Bids

A. Organisational Profile

- 1 Name of the Organization :
- 2 Name and Designation of the Contact person :
- 3 Postal Address of the Organization (with PIN: CODE)
- 5 Telephone No. with STD Code :
- 6 Fax No. with STD Code :
- 7 Mobile No. of Contact Person :
- 8 E-mail Address of Contact Person :
- 9 Name and designation of Head of the Organization who will be responsible for the Assigned Work

10 Establishment Details

- a Year in which Established :
- c Registration No. and Date (Please attach self-attested copy of the Registration Certificate)
- d Whether receiving foreign funds. If so, the FCRA no.
- e No. of full-time employees : Professional :
Support Staff :
- f No. of part-time employees : Professional :
Support Staff :

11 **Experience in conducting similar evaluation studies** on social sector schemes/ programmes during the past 3 (three) years (2021-22, 2022-23, 2023-24) that are relevant for demonstrating its expertise in the area of proposed study:
(Extra-sheet may be used if activities are more than 5 in number)

S. No	Title of the Study	Name and Address of Client	Duration (From-To)	Total Fees (Rs. in lakh)	Geographical Areas covered by Study	Whether the Study involved Primary Data Collection/ Research?
1	2	3	4	5	6	7

12 **Turnover/Profits of the Organisation during last 3 years:**

(Rs. in lakhs)

Year	Turnover	Profits
2021-22		
2022-23		
2023-24		

B. Proposed Methodology for conducting the Study:

The minimum requirement/ benchmark of the Ministry in this regard is indicated in Annexure-I. Keeping that in mind, the bidder may briefly indicate as to how they propose to go about conducting the Study.

C. Human Resources proposed to be deployed for the Study:

(i) **Key Professionals:**

S. No.	Name	Area of key expertise	Highest Academic/ professional Qualifications in the Area of key expertise	Length of experience (years) in the area of key expertise	Position in the organization	No. of man Months Proposed to be Utilized for this work

Note-1 : Please attach one-page CV of each key professional.

Note-2 : Care may be taken to demonstrate that each area of expertise required for the assignment is covered by different key professionals in above table.

Note-3 : Name of the proposed Team Leader may be indicated.

(ii) **Supporting Staff:**

No.	Job profile	Area of work	Average Qualifications	No. of Personnel	No. of man Months Proposed to be utilized for this Work
1	2	3	4	5	6

D. Any other detail which is relevant to the Bid

Date:

Authorized signatory (Team Leader)

Place:

Name: -----

Designation: -----

--

Name of Organisation (with seal):

CERTIFICATE

It is certified that:

1. The professionals, staffs, equipment and all requisite infrastructural facilities mentioned in the bids are already available/ shall be made available (*please delete whichever is not applicable*) for the assigned work. I agree to physical verification of my Agency (professionals, staffs, office premises, equipments etc.) by the Ministry of Youth Affairs & Sports at any point of time of the contract period.
2. I am competent to sign this Certificate.
3. The information given above is TRUE to the best of my knowledge. In case any information given above is found to be false or misleading, the Agency shall be liable for any action against it, including refund of the amount already received with penal interest @ 12% p.a. and forfeiture of any payment due.

Date:

Authorized signatory

Place:

Name: -----

Designation: -----

--

Name of Organisation (with seal):

Proforma for submission of Financial Bids

Name _____ of Bidder _____ Agency/Organisation _____ with address: _____

S. No.	Head	Total Fees (Rs)
1	Fee of Key Professionals	
2	Fee of the support staff	
3	Contingent expenses*	
4	Total (1+2+3)	
5	Institutional Overheads, if any.	
6	Service Tax/ Other taxes, if any, to be charged	
7	Total (5+6)	
8	Grand Total (4+7)	
In words -----		
*Contingent expenses: Includes expenses for making the required number of reports.		

Date:

Authorized signatory

Place:

Name: -----

Designation: -----

--

Name of Organisation (with seal):

Notes:

1. Taxes and Duties: The applicable rate of taxes and duties shall be clearly mentioned in the Financial Bid. In case nothing is mentioned, it shall be presumed that the rates quoted are inclusive of all taxes and duties.

2. The fees quoted by the bidders shall be inclusive of all expenses and no request for escalation or revision would be entertained under any circumstances.
3. For evaluation purpose, only Grand Total as per S.No. (8) above shall be considered.