

F. No. K-15012/18/2022-SP-IV  
Government of India  
Ministry of Youth Affairs and Sports  
Department of Sports  
(SP-IV Section)

Shastri Bhawan, New Delhi,  
Dated the 19<sup>th</sup> October, 2022

**Tender Notice**

**Subject: Tender for supplying of Uniforms Items to Awardees for National Sports and Adventure Awards 2022 Ceremony-Reg.**

Ministry of Youth Affairs and Sports requires ceremonial dress i.e. Blazers (Navy Blue and Maroon) with Crests, Grey Trousers, White Shirt and Silk Sarees under various categories viz. Major Dhyan Chand Khel Ratna Award, Arjuna Awards, Dronacharya Awards, Dhyan Chand Awards and Tenzing Norgay National Adventure Award for the year 2022, which they will be required to wear while receiving awards from the President of India.

2. Bids are invited for supplying Uniforms Items to Awardees for National Sports and Adventure Awards 2022 ceremony on following terms & conditions: -

**Terms & Conditions**

- (i) The firms should have minimum of 2 (Two) years of experience of supplying of desired Uniform items in any Government Organization/Autonomous bodies/PSUs.
- (ii) Fabrics of only reputed brands will be used in Blazers, Trousers, Shirt, Tie, Crests and Sarees. The bidder should produce the sample of the cloths/fabrics/material to be used for each item of uniform along with the brand name and submit one complete sample of each item for reference. In case of selection, the supplier will have to provide the uniform items of that particular brand only.
- (iii) Bidders can also come and see the colours/designs of Uniform items before the date of submission of bid.
- (iv) The complete work should be perfect to the requirement and satisfaction of the Ministry and the quality should be maintained.
- (v) The rates submitted by the bidder would include the cost of tailoring services like stitching and making necessary alterations in the uniform items, if required. The successful bidder would be required to be present at the designated place in Delhi (to be informed by the Department) along with sufficient manpower at least 48 hrs before the day of conferment of the award so as to address to the concerns of the awardees regarding of uniform items.

(vi) It will be the responsibility of the supplier to take the measurement of the participants and make the uniform accordingly. In case any participant is not comfortable with measurement, the firm will change the uniform and provide another new one with corrected measurement to the awardee without any additional cost.

(vii) Tender contract would be awarded to that firm whose sample is passed by the Committee on the basis of quality and has the lowest financial bid.

(viii) The Bidders shall make refundable Earnest Money Deposit/Bid Security of Rs. 10,000/- (Rupees Ten Thousand only) in the form of Demand Draft from any Nationalized Bank/Scheduled Bank in favour of "Accounts Officer, PAO (Sports), Shastri Bhawan, New Delhi". In lieu of Bid Security, the exempted Bidders shall furnish/ upload a Bid Securing Declaration in the format given along with its Technical bid. Qualifying bids without Earnest Money Deposit will be rejected. EMD will be returned to all the unsuccessful bidders at the end of the selection process. However, the EMD shall be forfeited in case the successful bidder withdraws or the details furnished found to be incorrect or false during the tender selection process. EMD will be refunded to the unsuccessful tender within 15 days from the date of issue of work order to the successful tenderer. No interest shall be paid on the Earnest Money Deposit.

(ix) The successful bidder shall give performance security in the form of Bank Guarantee issued by a Nationalized Bank amounting to 3% of the total annual contract value as specified in the bid documents in favour of "Joint Secretary (Dev.), D/o Sports, Shastri Bhawan, New Delhi" before execution of the contract/agreement. Performance security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the contractor. The Performance Security will be forfeited in case of unsatisfactory performance of the successful bidder. The decision of the Joint Secretary (Dev.), D/o Sports on this account will be final and binding on successful bidder.

(x) The EMD of the successful bidder will be refunded only after the remittance of security deposit in the manner as aforesaid. Till such time, the earnest money shall retain its character, as such, till the successful bidder furnishes the security deposit.

(xi) The Bids shall remain valid for a period not less than 90 days from the deadline for the bid submission stipulated in this tender document. A bid valid for a shorter period shall be rejected as non responsive.

(xii) Tenders incomplete in any respect are liable to be rejected without assigning any reason thereof. The Ministry reserves the right to accept or reject any tender in whole or in part thereof without assigning/specifying any reasons thereof. There shall be no obligation on the part of the Ministry to inform the unsuccessful tenderer of the outcome of the tender process.

(xiii) Bids shall be submitted online only at CPPP website <https://eprocure.gov.in>. Bidders/Contractors are advised to follow the instructions provided in the Instructions to the Contractors/Bidders for the e-submission of the bids online through the Central Public Procurement Portal for e-procurement at <https://eprocure.gov.in>.

(xiv) Intending bidders are advised to visit Ministry of Youth Affairs and Sports website <https://yas.nic.in/> and CPPP website <https://eprocure.gov.in/eprocure/app> at least 3 days prior to closing date of submission of tender for any corrigendum / addendum/ amendment.

(xv) All the pages of Technical bid being submitted must be sequentially numbered by the bidder irrespective of nature of content of the documents before uploading. Manual bids will not be

accepted. The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter. A scanned copy of the EMD will also be uploaded with the technical bid. The financial bids are to be submitted in the prescribed BOQ online at [eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app).

(xvi) The financial bids are to be submitted in the prescribed BoQ format only online at [eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app).

(xvii) Bidders are advised to follow the guidelines issued from time to time regarding submission of bids on [eprocure.gov.in](http://eprocure.gov.in).

**(xviii) Since, the requirement of the Department is highly customized and considering the likely circumstances, the bids would be restricted to the firms based in Delhi/NCR only.**

(xix) In case more quantities of the stated items are required, the successful bidder would be required to supply the additional quantities on pro-rata basis. The successful bidder should also be ready to supply the required items at short notice such as 7 days.

(xx) For all disputes involving Ministry with regard to this work, the jurisdiction of the Courts will be Delhi.

3. The Bids should be submitted in two parts as under:-

(i) **One cover for Technical Bid** (online only) titled “**Technical Bid for supply of Uniform Items for National Sports and Adventure Awards 2022**” and it should contain all technical details duly signed by the bidder as under:

**Technical Bid:-**

- (a) Earnest money Deposit (EMD) of Rs.10,000/- (Rupees Ten Thousand Only) in the form of Demand Draft drawn in favour of "Accounts Officer, PAO (Sports)" issued by any nationalized bank/scheduled bank payable at Delhi. Name and address should be written on the reverse side of the Demand Draft. Exempted categories will submit Bid Security Declaration (as per Annexure-I)
- (b) Copy of the PAN card and TAN No. of the organization, if applicable
- (c) Copies of Income Tax Return filed for the last two financial years (i.e. A.Y 2021-22 and 2022-23)
- (d) Copies of audited balance sheet for the last two financial years (i.e. FY 2020-21 and 2021 22)
- (e) Experience Certificates
- (f) Copy of Goods and Service Tax Registration Certificate
- (g) Copy of valid MSE/MSME registration, if applicable
- (h) Sample of the cloths/fabrics/material to be used for each item of uniform along with the brand name and submit one complete sample of each item for reference
- (i) Check List (as per Annexure-II)

(ii) **Second cover for Financial Bid** (online only as per BoQ format) titled “**Financial Bid for supply of Uniform Items for National Sports and Adventure Awards 2022**”.

**Financial Bid:-**

(a) Financial Bids of only those contractors will be opened in the presence of bidders or their representative, who are found eligible in Technical Bid. The date will be finalized for opening of financial bids after evaluation of Technical bid. For this, information will be provided to qualified bidders over telephone/email.

(b) No figure or word should be overwritten.

(c) The rates quoted should be inclusive of all cost and taxes. **Only the Grand Total of all items taken together will be considered while awarding the contract.**

4. The last date of Submission of the tender is **28.10.2022 (Friday) at 5:00 PM**. The technical bid will be opened on **31.10.2022 (Monday) at 4:00 PM** in the presence of bidders or their representative, who may desire be present at that time. Those who do not fulfill the conditions, Bids of those will be rejected at any time.

5. If the work of the contractor is found unsatisfactory, contract can be terminated by the Ministry at any time without assigning any reasons/notice. In this respect, the decision of the Ministry shall be final and binding.

Yours sincerely,

(Surendra Yadav)  
Under Secretary to Govt. of India  
Ph:011-23387432  
Email: surendra.yadav@nic.in

**Encl:** as above

To,  
The interested firms

Copy to:

1. E-Tendering on Central Public Procurement Portal.
2. Technical Director, NIC, with the request to upload on the website of the Department of Sports.

**Bid Securing Declaration**

(on Company Letter-head)

Bidder's Name \_\_\_\_\_

[Address and Contact Details]

Bidder's Reference No. \_\_\_\_\_ Date.....

To

Shri Surendra Yadav  
Under Secretary (SP-IV)  
Room 18-C  
Ministry of Youth Affairs and Sports (D/o Sports)  
Shastri Bhawan, New Delhi-01

Ref: Tender Document No. K-15012/18/2022-SP-IV; Tender Title: Tender for supplying of Uniforms Items to Awardees for National Sports and Adventure Awards 2022 Ceremony

Sir/ Madam

We, the undersigned, solemnly declare that:

We understand that according to the conditions of this Tender Document, the bid must be supported by a Bid Securing Declaration In lieu of Bid Security.

We unconditionally accept the conditions of this Bid Securing Declaration. We understand that we shall stand automatically suspended from being eligible for bidding in any tender in Procuring Organization for 2 years from the date of opening of this bid if we breach our obligation(s) under the tender conditions if we:

- 1) withdraw/ amend/ impair/ derogate, in any respect, from our bid, within the bid validity;  
or
- 2) being notified within the bid validity of the acceptance of our bid by the Procuring Entity:
  - (a) refused to or failed to produce the original documents for scrutiny or the required Performance Security within the stipulated time under the conditions of the Tender Document.
  - (b) Fail or refuse to sign the contract.

We know that this bid-Securing Declaration shall expire if the contract is not awarded to us, upon:

- 1) receipt by us of your notification
  - (a) of cancellation of the entire tender process or rejection of all bids or
  - (b) of the name of the successful bidder or
- 2) forty-five days after the expiration of the bid validity or any extension to it.

(Signature with date)

.....

(Name and designation)

Duly authorized to sign bid for and on behalf of..... [name & address of Bidder and seal of company]

Dated on ..... day of ..... [insert date of signing]

Place.....[ insert place of signing]

**Check List**

<b>S. No.</b>	<b>Particular</b>	<b>To be filled by the bidder</b>
1.	Name of the Firm	
2.	Address with Pin Code	
3.	Name of the contact person	
4.	Contact Number	
5.	Email Id	
6.	Goods & Service Tax No.	
7.	PAN/TAN No.	
8.	Whether MSE/MSME, if yes give valid certificate No. along with validity	
9.	EMD Submitted? If Yes, please attach a scanned copy of same.	YES/NO
10.	Signed Bid Security Declaration	YES/NO
11.	Sample of the cloths/fabrics/material to be used for each item of uniform along with the brand name and submit one complete sample of each item for reference	YES/NO
12.	Self attested Copy of the PAN card and TAN No. of the organization, if applicable	YES/NO
13.	Self attested Copies of Income Tax Return filed for the last two financial years (i.e. A.Y 2021-22 and 2022-23)	YES/NO
14.	Self attested Copies of audited balance sheet for the last two financial years (i.e. FY 2020-21 and 2021-22)	YES/NO
15.	Self attested Experience Certificates	YES/NO
16.	Self attested copy Goods and Service Tax Registration Certificate	YES/NO
17.	Self attested Copy of valid MSE/MSME registration, if applicable	YES/NO/NA
18.	Price Schedule (BOQ) Excel Sheet downloaded from the Portal filled and uploaded)	YES/NO
19.	Any other requirements, if stipulated in the tender document; or if considered relevant by the Bidder	YES/NO/NA

(Signature with date)

(Name and designation)

Duly authorized to sign bid for and on behalf of.....

[name &amp; address of Bidder and seal of company]